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**AGENDA
MESA WATER DISTRICT
BOARD OF DIRECTORS
Thursday, December 12, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Items Not on the Agenda: Members of the public are invited to address the Board regarding items which are not on the agenda. Each speaker is limited to three minutes. The Board will set aside 30 minutes for public comments.

Items on the Agenda: Members of the public may comment on agenda items before action is taken, or after the Board has discussed the item. Each speaker is limited to three minutes. The Board will set aside 60 minutes for public comments.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed as an Action Item, may be deliberated and may be subject to action by the Board.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of October 10, 2019.
2. Approve minutes of special Board meeting of October 15, 2019.
3. Approve minutes of special Board meeting of October 28, 2019.
4. Approve minutes of special Board meeting of October 28, 2019.
5. Approve minutes of special Board meeting of November 14, 2019.
6. Approve minutes of special Board meeting of November 19, 2019.
7. Approve minutes of special Board meeting of November 25, 2019.
8. Approve minutes of special Board meeting of November 25, 2019.
9. Approve attendance considerations (additions, changes, deletions).
10. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
11. Receive the Quarterly Training Report for July 1, 2019 to September 30, 2019.
12. Approve a contract change order with Lewis Consulting Group for a monthly retainer of \$5,000 for Orange County Advocacy Consulting Services from January 1 through June 30, 2020.
13. Approve renewal of the contract with California Advocates for State Advocacy Consulting Services from January 1 to December 31, 2020 for an amount not to exceed \$84,000.
14. Approve the proposed 2020 Legislative Platforms.



15. Approve a proclamation honoring Oscar Gonzalez for his dedicated service and commitment to the Cucamonga Valley Water District.

ACTION ITEMS:

16. ANNUAL PERFORMANCE EVALUATION FOR GENERAL MANAGER:

Recommendation: Take action as the Board desires.

PRESENTATION AND DISCUSSION ITEMS:

17. OUTREACH TOPIC – FINANCIAL STRENGTH:

Recommendation: Receive the presentation

REPORTS:

18. REPORT OF THE GENERAL MANAGER:

- November Key Indicators Report
- Other (no enclosure)

19. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

20. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

21. OTHER (NO ENCLOSURE)

CLOSED SESSIONS:

22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Pursuant to California Government Code Sections 54956.9 (d)(1) and 54954.5 (c)

Case: *Mesa Water District v. KDC, INC., dba KDC SYSTEMS, INC., dba DYNALECTRIC*

Orange County Superior Court Case No. 30-2016-00832860-CU-BC-CJC

23. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

Pursuant to Government Code Section 54956.8:

Property: 1310 South Coast Drive, Costa Mesa (APN: 140-041-49)

District Negotiator: General Manager

Negotiating Parties: AAA Automobile Club of Southern California

Under Negotiation: Price and/or terms concerning property rights



In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 631-1206. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water) to make reasonable arrangements to accommodate your requests.

Members of the public desiring to make verbal comments utilizing a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.

Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at www.MesaWater.org. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.

**ADJOURN TO A REGULAR BOARD MEETING SCHEDULED FOR THURSDAY, JANUARY 9,
2020 AT 6:00 P.M.**



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, October 10, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
6:00 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order on October 10, 2019 at 6:01 p.m. by President Dewane at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Fisler led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Wendy Duncan, Records Management Specialist/
Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Stacy Taylor, External Affairs Manager
Tracy Manning, Water Operations Manager
Kurt Lind, Business Administrator
Mark Pelka, Senior Civil Engineer
Celeste Carrillo, Public Affairs Coordinator
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud &
Romo

Others Present

Carolyn Cavecche, President and Chief Executive Officer,
Orange County Taxpayers Association
Greg Newmark, Principal, Meyers Nave
Jeff Frey, Attorney, Atkinson, Andelson, Loya, Ruud & Romo

2019 ROSE AWARD FROM ORANGE COUNTY TAXPAYERS ASSOCIATION

General Manager Shoenberger introduced Orange County Taxpayers Association President and CEO Carolyn Cavecche. Ms. Cavecche presented Mesa Water District with the 2019 Rose Award for its Business Improvement Process Implementation which has resulted in an estimated \$6.3 million in cost savings for the District over ten years.

Photographs were taken.

PUBLIC COMMENTS

President Dewane asked for public comments on items not on the agenda.

There were no comments and President Dewane proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

GM Shoenberger announced that an item arose after the October 10, 2019 agenda was posted. GM Shoenberger recommended adding Item 9A - City of Costa Mesa Application for the California Emergency Solutions and Housing Program. He offered that the City reached out to Mesa Water requesting support for the Program's Round One Funding Application.

MOTION

Motion by Director Atkinson, second by Director Fisler, to add Item 9A - City of Costa Mesa Application for the California Emergency Solutions and Housing Program to the agenda. Motion passed 4-1, with Director Bockmiller voting no.

GM Shoenberger recommended reordering the agenda to take Closed Session Item 17 after the Consent Calendar. There were no objections.

CONSENT CALENDAR ITEMS:

Approve all matters under the Consent Calendar by one motion unless a Board member, staff, or a member of the public requests a separate action.

1. Approve minutes of regular Board meeting of September 12, 2019.
2. Approve minutes of special Board meeting of September 17, 2019.
3. Approve minutes of special Board meeting of September 23, 2019.
4. Approve minutes of special Board meeting of September 23, 2019.
5. Approve attendance considerations (additions, changes, deletions).
6. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
7. Award a contract to Carollo Engineers, Inc. in the amount of \$140,000 per year for five years for an amount not to exceed \$700,000 with 2-one year renewal options to provide Geographic Information System and Hydraulic Model Hosting and Maintenance Services.
8. Award a contract to T2 Tech Group, LLC in the amount of \$480,000 per year for five years with 2 one-year renewal options to provide Information Technology Support Services.

President Dewane asked for public comments. There were no comments.

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve Items 1 - 8 of the Consent Calendar. Motion passed 5-0.

CLOSED SESSION:

President Dewane declared that the Board was going into Closed Session at 6:10 p.m.

ITEM 17 - CONFERENCE WITH SPECIAL LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to California Government Code Section 54956.9 (d)(1)

Case: Irvine Ranch Water District v. Orange County Water District and related cross-actions, Los Angeles County Superior Court Case Nos. BS168278 and BS 175192

The Board returned to Open Session at 7:04 p.m.

District Secretary Garcia announced that the Board conducted one Closed Session with the General Manager, District Secretary, and Special Legal Counsel pursuant to Government Code Section 54956.9 (d)(1). The Board received information and there was no further announcement.

ACTION ITEMS:

9. REPLACEMENT OF ASSETS INCLUDING PIPELINE AND WELL REHABILITATION:

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to adopt Resolution No. 1525 Regarding the Replacement of Assets including Pipeline and Well Rehabilitation Superseding Resolution No. 1442. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fislser, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

ITEM 9A – CITY OF COSTA MESA APPLICATION FOR THE CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM:

GM Shoenberger provided an overview of the item.

Discussion ensued amongst the Board.

Attorney Anslow responded to questions from the Board.

President Dewane directed staff to agendize this item “City of Costa Mesa Application for the California Emergency Solutions and Housing Program,” at the next Engineering and Operations meeting.

PRESENTATION AND DISCUSSION ITEMS:

10. OUTREACH TOPIC – WATER QUALITY:

GM Shoenberger provided an overview of the item and introduced Public Affairs Coordinator Carrillo who proceeded with a presentation that highlighted the following:

- Mesa Water Key Messages
- Water Quality
- Training: 3-Step Approach
- Common Questions

Staff responded to questions from the Board and they thanked Ms. Carrillo for the presentation.

11. MESA WATER DISTRICT CUSTOMER SURVEY:

GM Shoenberger provided an update of the item and responded to questions from the Board.

REPORTS:

12. REPORT OF THE GENERAL MANAGER:

- September Key Indicators Report
- Other (no enclosure)

13. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

14. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

15. OTHER (NO ENCLOSURE)

RECESS

President Dewane declared a recess at 7:48 p.m.

The Board meeting reconvened at 7:49 p.m.

CLOSED SESSIONS:

President Dewane declared that the Board was going into Closed Session at 7:49 p.m.

16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Pursuant to California Government Code Sections 54956.9 (d)(1) and 54954.5 (c)
Case: *Mesa Water District v. KDC, INC., dba KDC SYSTEMS, INC., dba DYNALECTRIC*
Orange County Superior Court Case No. 30-2016-00832860-CU-BC-CJC

The Board returned to open session at 8:04 p.m.

Attorney Frey announced that the Board conducted one Closed Session with the General Manager, District Secretary, and Legal Counsel pursuant to Government Code Sections 54956.9 (d)(1) and 54954.5 (c). The Board received information and there was no further announcement.

17. CONFERENCE WITH SPECIAL LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to California Government Code Section 54956.9 (d)(1)
Case: Irvine Ranch Water District v. Orange County Water District and related cross-
actions, Los Angeles County Superior Court Case Nos. BS168278 and BS 175192

Item 17 taken earlier in the agenda.

President Dewane adjourned the meeting at 8:05 p.m., in memory of former Municipal Water District of Orange County Director Wayne S. Osborne, to an adjourned Regular Meeting scheduled for Friday, November 15, 2019 at 8:00 a.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, October 15, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

ENGINEERING AND OPERATIONS COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on October 15, 2019 at 3:30 p.m. by Chairman Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Atkinson led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director, Chair
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Phil Lauri, P.E., Assistant General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Karyn Igar, Senior Civil Engineer
Mark Pelka, Senior Civil Engineer

Others Present

None

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

Director Atkinson pulled Item 1 for discussion. There were no objections.

1. Developer Project Status Report
2. Mesa Water and Other Agency Projects Status Report
3. Water Quality Call Report
4. Committee Policy & Resolution Review
5. Water Operations Status Report

MOTION

Motion by Vice President DePasquale, second by President Dewane, to approve Items 2 – 5 of the Consent Calendar. Motion passed 5-0.

Staff responded to questions from the Board regarding the Developer Project Status Report.

MOTION

Motion by Director Atkinson, second by President Dewane, to approve Item 1 of the Consent Calendar. Motion passed 5-0.

ACTION ITEMS:

6. Water Supply Assessment for the One Metro West Project

MOTION

Motion by President Dewane, second by Director Atkinson, to approve the Water Supply Assessment, with modifications, for the proposed One Metro West Project. Motion passed 5-0.

7. City of Costa Mesa Application for the California Emergency Solutions and Housing Program

MOTION

Motion by Director Director Atkinson, second by President Dewane, to direct staff to sign a letter of support for the City of Costa Mesa's Application for the California Emergency Solutions and Housing Program. Motion passed 5-0.

PRESENTATION AND DISCUSSION ITEMS:

None.

REPORTS:

8. Report of the General Manager
9. Directors' Reports and Comments

INFORMATION ITEMS:

10. Reservoirs 1 & 2 Chemical Management System

The Board meeting was adjourned at 3:55 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary

Unapproved



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, October 28, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on October 28, 2019 at 3:30 p.m. by Chairwoman DePasquale in the District Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director Bockmiller led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, Vice President, Chair
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent

Shawn Dewane, President
Jim Atkinson, Director

Staff Present

Denise Garcia, Administrative Services Manager/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer
Stacy Taylor, External Affairs Manager
Celeste Carrillo, Public Affairs Coordinator

Others Present

None

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

1. State Advocacy Update
2. Outreach Update

MOTION

Motion by Director Bockmiller, second by Director Fisler, to approve Items 1 and 2 of the Consent Calendar. Motion passed 3-0-2, with President Dewane and Director Atkinson absent.

ACTION ITEMS:

3. Association of California Water Agencies' Voting Delegate

MOTION

Motion by Director Bockmiller, second by Director Fisler, to authorize Vice President Marice H. DePasquale to be the voting delegate for the Association of California Water Agencies' election of Board President and Vice President for the 2020 – 2021 term. Motion passed 3-0-2, with President Dewane and Director Atkinson absent.

PRESENTATION AND DISCUSSION ITEMS:

4. Orange County Update

External Affairs Manager Taylor provided a brief update of the item and answered questions from the Board.

REPORTS:

5. Report of the General Manager

6. Directors' Reports and Comments

INFORMATION ITEMS:

None.

The Board meeting was adjourned at 3:46 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, October 28, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

FINANCE COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on October 28, 2019 at 3:50 p.m. by Chairman Fisler at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

Directors Present

Marice H. DePasquale, Vice President
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director, Chair

Directors Absent

Shawn Dewane, President
Jim Atkinson, Director

Staff Present

Denise Garcia, Administrative Services Manager/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer

Others Present

None

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

Director Fisler pulled Item 1 for discussion. There were no objections.

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review

MOTION

Motion by Vice President DePasquale, second by Director Bockmiller, to approve Items 2 – 4 of the Consent Calendar. Motion passed 3-0-2, with President Dewane and Director Atkinson absent.

Staff responded to questions from the Board regarding the Accounts Paid Listing.

MOTION

Motion by Director Fisler, second by Director Bockmiller, to approve Item 1 of the Consent Calendar. Motion passed 3-0-2, with President Dewane and Director Atkinson absent.

ACTION ITEMS:

None.

PRESENTATION AND DISCUSSION ITEMS:

None.

REPORTS:

5. Report of the General Manager
6. Directors' Reports and Comments

INFORMATION ITEMS:

7. Claim of Ashley Haas
8. Claim of Garden Park Village Homeowners' Association

The Board meeting was adjourned at 4:08 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Thursday, November 14, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:00 p.m. Special Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order on November 14, 2019 at 3:09 p.m. by President Dewane at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Vice President DePasquale led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Stacie Sheek, Customer Service Manager
Syndie Ly, Human Resources Manager
Tracy Manning, Water Operations Manager
Kurt Lind, Business Administrator
Jeff Hoskinson, Partner, Atkinson, Andelson, Loya, Ruud &
Romo

Others Present

A. Patrick Munoz, Partner, Rutan & Tucker, LLP
Jennifer Farrell, Partner, Rutan & Tucker, LLP

PUBLIC COMMENTS

President Dewane asked for public comments on items not on the agenda.

There were no comments and President Dewane proceeded with the meeting.

ITEMS TO BE REMOVED OR REORDERED ON THE AGENDA

General Manager Shoenberger recommended reordering the agenda to take Closed Session Item 8 prior to Item 1. There were no objections.

CLOSED SESSION:

President Dewane declared that the Board was going into Closed Session at 3:10 p.m.

ITEM 8 - CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION/ADJUDICATORY PROCEEDINGS:

Pursuant to California Government Code Section 54956.9 (d)(2) and 54954.5 (c) – based on existing facts and circumstances, the Board is meeting with Legal Counsel to review matters relating to legal proceedings presented to the California Political Practices Commission involving Mesa Water District.

The Board returned to Open Session at 3:52 p.m.

Attorney Munoz announced that the Board conducted one Closed Session with the General Manager, District Secretary, and Special Legal Counsel pursuant to California Government Code Section 54956.9 (d)(2) and 54954.5 (c). The Board received information and gave direction to staff and Special Legal Counsel. There was no further announcement.

RECESS

President Dewane declared a recess at 3:53 p.m.

The Board meeting reconvened at 3:56 p.m.

ACTION ITEMS:

1. CAPITAL IMPROVEMENT PROGRAM:

GM Shoenberger provided a brief overview of the topic and proceeded with a presentation that highlighted the following:

- Capital Improvement Program (CIP) Expenditures
- Key CIP Projects
- CIP Drivers and Impacts
- Proposed CIP Options
- Funding Options
- Recommendation

Discussion ensued amongst the Board.

Motion by Director Bockmiller to direct staff to proceed with Capital Improvement Program Project Option 1 with a moderate MWRf Outreach Center.

Director Bockmiller withdrew his motion.

MOTION

Motion by Vice President DePasquale, second by Director Bockmiller, to approve Capital Improvement Program Project Option 4 and direct staff to agendaize financial funding options at a future meeting noting future capital financial costs may be adjusted. Motion passed 4-1, with Director Atkinson voting no.

RECESS

President Dewane declared a recess at 4:58 p.m.

The Board meeting reconvened at 5:10 p.m.

2. MESA WATER RELIABILITY FACILITY OUTREACH CENTER:

GM Shoenberger provided a brief overview of the topic and proceeded with a presentation that highlighted the following:

- Project Objectives
- Design Concepts 1 & 2: Site Plan
- Design Concept 1: Plans, Improvements, Findings and Recommendations, Multi-Purpose Room Renderings
- Design Concept 2: Plans, Improvements, Findings and Recommendations, Multi-Purpose Room Renderings
- Proposed MWRP Parking
- Design Concepts 1 & 2: Cost Estimate
- Funding Options
- Recommendation

MOTION

Motion by Director Bockmiller, second by President Dewane, to direct staff to proceed with Design Concept 2 (with entry) and include the following:

- a. Retain the matured existing landscape;
- b. Incorporate Leadership in Energy and Environmental Design and apply for certification;
- c. Install a Heating, Ventilation, and Air Conditioning system; and
- d. Replace the roof for the entire facility.

Motion passed 5-0.

3. ASSOCIATION OF CALIFORNIA WATER AGENCIES/JOINT POWERS INSURANCE AUTHORITY UPDATE:

Director Bockmiller provided a brief update of the item and answered questions from the Board.

No action was taken on this topic.

4. CALIFORNIA-UNITED WATER CONFERENCE SPONSORSHIP:

Director Atkinson provided a brief overview of the organization and conference.

Discussion ensued amongst the Board.

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to approve a sponsorship for the 2020 California-United Water Conference of \$5,000, to authorize the General

Manager to sign the California-United Water Memorandum of Agreement, and to eliminate Mesa Water's staff involvement with California-United Water. Motion passed 5-0.

REPORTS:

5. REPORT OF THE GENERAL MANAGER
6. DIRECTORS' REPORTS AND COMMENTS
7. OTHER (NO ENCLOSURE)

CLOSED SESSIONS:

8. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION/ADJUDICATORY PROCEEDINGS:
Pursuant to California Government Code Section 54956.9 (d)(2) and 54954.5 (c) – based on existing facts and circumstances, the Board is meeting with Legal Counsel to review matters relating to legal proceedings presented to the California Political Practices Commission involving Mesa Water District.

Item 8 was taken earlier in the agenda.

President Dewane declared that the Board was going into Closed Session at 6:18 p.m.

9. PURSUANT TO GOVERNMENT CODE SECTION 54957.6:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: General Manager

The Board returned to Open Session at 6:56 p.m.

District Secretary Garcia announced that the Board conducted one Closed Session with the General Manager and District Secretary pursuant to Government Code Section 54957.6. Action will be taken under Item 10.

ACTION ITEMS (CONT.):

10. ANNUAL PERFORMANCE EVALUATION FOR GENERAL MANAGER:

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to agendize this item at the December 12, 2019 Board meeting in order to amend the General Manager's contract.

President Dewane adjourned the meeting at 6:58 p.m. to a Regular Board Meeting scheduled for Thursday, December 12, 2019 at 6:00 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary

Sharon D. Brimer, Recording Secretary

Unapproved



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Tuesday, November 19, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

ENGINEERING AND OPERATIONS COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on November 19, 2019 at 3:30 p.m. by Chairman Bockmiller at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

Director DePasquale led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director, Chair
James R. Fisler, Director

Directors Absent

Shawn Dewane, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Tracy Manning, Water Operations Manager
Kurt Lind, Business Administrator
Karyn Igar, Senior Civil Engineer
Mark Pelka, Senior Civil Engineer

Others Present

Kimera Hobbs, Development Consultant, Moran Consulting, Inc.
Carlos Bautista, Member of the Public

PUBLIC COMMENTS

There were no comments on non-agendized topics.

CONSENT CALENDAR ITEMS:

1. Developer Project Status Report
2. Mesa Water and Other Agency Projects Status Report
3. Water Quality Call Report
4. Committee Policy & Resolution Review
5. Water Operations Status Report

MOTION

Motion by Vice President DePasquale, second by Director Atkinson, to approve Items 1 – 5 of the Consent Calendar. Motion passed 4-0-1, with President Dewane absent.

ACTION ITEMS:

None.

PRESENTATION AND DISCUSSION ITEMS:

6. OC-44 Pipeline Rehabilitation Project

Senior Civil Engineer Pelka provided a presentation that highlighted the following:

- History of OC-44 Pipeline
- OC-44 Pipeline Rehabilitation
- OC-44 Pipeline Rehabilitation Scope of Work
- OC-44 Pipeline Project Schedule
- OC-44 Pipeline Project Cost

Mr. Pelka responded to questions from the Board and they thanked him for the presentation.

7. Fiscal Year 2019 Water Loss Audit

Senior Civil Engineer Igar provided a presentation that highlighted the following:

- Water Loss Audits
- Key Performance Indicators
- Real Losses for OC Water Agencies
- Water Loss Status Summary
- Using the Data Validity Score
- Fiscal Year 2019 Water Balance

Ms. Igar responded to questions from the Board and they thanked her for the presentation.

8. Fiscal Year 2019 Customer Service Audit

Business Administrator Lind introduced Moran Consulting, Inc.'s Development Consultant Kimera Hobbs who provided a presentation that highlighted the following:

- Overview of Customer Service Department Activity
- Elite Gold Medal Service
- Scorecard
- The Road to Excellence Current Performance
- Recommendations for Improvement

Ms. Hobbs responded to questions from the Board and they thanked her for the presentation.

REPORTS:

9. Report of the General Manager
10. Directors' Reports and Comments

INFORMATION ITEMS:

None.

The Board meeting was adjourned at 4:54 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, November 25, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

FINANCE COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on November 25, 2019 at 3:30 p.m. by Chairman Fidler at the District Office Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

PLEDGE OF ALLEGIANCE

President Dewane led the Pledge of Allegiance.

Directors Present

Shawn Dewane, President
Marice H. DePasquale, Vice President
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fidler, Director, Chair

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer
Kurt Lind, Business Administrator

Others Present

Ken Daigle, P.E., MBA, Principal Consultant, Industrial Hygiene & Safety, Citadel EHS, Inc.
Nitin P. Patel, CPA, Audit Partner, White Nelson Diehl Evans
Kassie Radermacher, CPA, Audit and Assurance Partner, White Nelson Diehl Evans

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

1. Accounts Paid Listing
2. Monthly Financial Reports
3. Major Staff Projects
4. Committee Policy & Resolution Review
5. Fiscal Year 2020 First Quarter Financial Update

MOTION

Motion by Director Atkinson, second by Vice President DePasquale to approve Items 1 – 5 of the Consent Calendar. Motion passed 5-0.

ACTION ITEMS:

6. Rules and Regulations for Water Service

Chief Financial Officer Khalifa provided an overview of the topic.

Discussion ensued amongst the Board.

Director Bockmiller requested his comments be included in the minutes, "Please let the record indicate that this document is being adopted after advice of Legal Counsel to conform with SB 998."

Director Bockmiller requested confirmation from staff that, "Legal Counsel provided an opinion that this language gives us harbor to ensure that if a customer was to have some auxiliary meter that Mesa Water's meter would be the full final and correct reading of water."

Staff confirmed Legal Counsel's review and opinion.

Director Bockmiller requested his comments be included in the minutes, "Please let the record state that the question was asked and answered and that high use customer meter reading is not and cannot under any circumstances be used as any form of metering or billing for Mesa Water District and will not be recognized as having any force or effect."

The Board thanked CFO Khalifa for the information.

MOTION

Motion by President Dewane, second by Director Bockmiller, to adopt Resolution No. 1527 Amending Mesa Water's Rules and Regulations for Water Service Superseding Resolution No. 1514. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

7. Fees and Charges for Miscellaneous Services

CFO Khalifa provided an overview of the topic.

Discussion ensued amongst the Board.

MOTION

Motion by Director Bockmiller, second by President Dewane, to adopt Resolution No. 1526 Adopting a Policy for Establishing Fees and Charges for Miscellaneous Services and Establishing Service Related Fees and Charges Superseding Resolution No. 1423, with modifications. Motion passed 5-0, by the following roll call vote:

AYES: DIRECTORS Atkinson, Bockmiller, Fisler, DePasquale, Dewane
NOES: DIRECTORS None
ABSENT: DIRECTORS None
ABSTAIN: DIRECTORS None

PRESENTATION AND DISCUSSION ITEMS:

8. Fiscal Year 2019 Environmental, Health and Safety Program Audit

Business Administrator Lind provided a brief overview of the topic and introduced Citadel EHS, Inc.'s Principal Consultant Ken Daigle who proceed with a presentation that highlighted the following:

- The Road to Excellence
- Scorecard
- 2019 Significant Improvements
- Experience Modification Rate
- 2019 Areas That Require Improvement
- Next Steps

Mr. Daigle responded to questions from the Board and they thanked him for the presentation.

9. Fiscal Year 2019 Audit Results and Comprehensive Annual Financial Report

Chief Financial Officer Khalifa introduced White Nelson Diehl Evan's Audit Partner Nitin Patel who proceeded with a presentation that highlighted the following:

- Outline
- Scope of Services
- Auditors' Opinion
- Management Letter
- Communication with Those Charged with Governance

Discussion ensued amongst the Board.

Director Bockmiller asked if the audit firm received cooperation from staff. Mr. Patel responded affirmatively.

Mr. Patel responded to questions from the Board and they thanked him for the presentation.

MOTION

Motion by President Dewane, second by Vice President DePasquale, to approve Mesa Water District's audited financial statements for the fiscal year ended June 30, 2019 and direct staff to finalize the Fiscal Year 2019 Comprehensive Annual Financial Report. Motion passed 5-0.

Director Fisler declared a recess at 4:10 p.m.

The Board meeting reconvened at 4:29 p.m.

REPORTS:

10. Report of the General Manager
11. Directors' Reports and Comments

INFORMATION ITEMS:

None.

The Board meeting was adjourned at 4:30 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary



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**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Monday, November 25, 2019
1965 Placentia Avenue, Costa Mesa, CA 92627
3:30 p.m. Special Board Meeting**

LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE MEETING

CALL TO ORDER

The meeting of the Board of Directors was called to order on November 25, 2019 at 4:35 p.m. by Chairwoman DePasquale in the District Boardroom, located at 1965 Placentia Avenue, Costa Mesa, California.

Directors Present

Marice H. DePasquale, Vice President, Chair
Jim Atkinson, Director
Fred R. Bockmiller, P.E., Director
James R. Fisler, Director

Directors Absent

Shawn Dewane, President

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Administrative Services Manager/
District Secretary
Stacy Taylor, External Affairs Manager
Celeste Carrillo, Public Affairs Coordinator

Others Present

None

PUBLIC COMMENTS

There was no public present.

CONSENT CALENDAR ITEMS:

1. State Advocacy Update
2. Outreach Update

Director Fisler requested an update on Item 1 prior to taking a vote.

Item 1 – State Advocacy Update

External Affairs Manager Taylor provided an update on State Advocacy.

Ms. Taylor responded to questions from the Board and they thanked her for the update.

MOTION

Motion by Director Bockmiller, second by Director Fisler, to approve Items 1 and 2 of the Consent Calendar. Motion passed 4-0-1, with President Dewane absent.

ACTION ITEMS:

3. Orange County Advocacy Consulting Services

MOTION

Motion by Director Bockmiller, second by Director Fisler, to add to the next Regular Board meeting Consent Calendar approval of a contract change order with Lewis Consulting Group for a monthly retainer of \$5,000 for Orange County Advocacy Consulting Services from January 1 through June 30, 2020. Motion passed 4-0-1, with President Dewane absent.

4. State Advocacy Consulting Services

MOTION

Motion by Director Bockmiller, second by Director Fisler, in memory of John O'Malley, to add to the next Regular Board meeting Consent Calendar approval to renew the contract with California Advocates for State Advocacy Consulting Services from January 1 to December 31, 2020 for an amount not to exceed \$84,000. Motion passed 4-0-1, with President Dewane absent.

5. Legislative Platforms

MOTION

Motion by Director Bockmiller, second by Director Atkinson, to add to the next Regular Board meeting Consent Calendar approval of the proposed 2020 Legislative Platforms, with modifications. Motion passed 4-0-1, with President Dewane absent.

6. Proclamation Honoring Kathleen Tiegs

MOTION

Motion by Director Atkinson, second by Director Fisler, to approve a proclamation honoring Kathleen Tiegs for her dedicated service and commitment to the Cucamonga Valley Water District, the Association of California Water Agencies, and other statewide water industry and government organizations. Motion passed 4-0-1, with President Dewane absent.

PRESENTATION AND DISCUSSION ITEMS:

7. Orange County Update

External Affairs Manager Taylor provided the Orange County Update.

Ms. Taylor responded to questions from the Board and they thanked her for the update.

8. Mesa Water Upcoming Events

Public Affairs Coordinator Carrillo provided a brief overview of the topic.

Ms. Carrillo responded to questions from the Board and they thanked her for the information.

REPORTS:

9. Report of the General Manager

10. Directors' Reports and Comments

INFORMATION ITEMS:

11. Rate Adjustment Communications

The Board meeting was adjourned at 5:22 p.m.

Approved:

Shawn Dewane, President

Denise Garcia, District Secretary



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MEMORANDUM

TO: Board of Directors
FROM: Paul E. Shoenberger, P.E., General Manager
DATE: December 12, 2019
SUBJECT: Attendance at Conferences, Seminars, Meetings, and Events

RECOMMENDATION

In accordance with Ordinance No. 29, adopted February 14, 2019, authorize attendance at conferences, seminars, meetings, and events.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION

At its July 11, 2019 meeting, the Board of Directors (Board) approved Fiscal Year 2020 attendance at Conferences, Seminars, Meetings, and Events.

DISCUSSION

During the discussion of this item, if any, the Board may choose to delete any item from the list and/or may choose to add additional conferences, seminars, meetings, or events for approval, subject to available budget or additional appropriation.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

2020 CONFERENCES, SEMINARS, AND MEETINGS:

February 6 - 7, 2020	
CalDesal Annual Conference	<i>Atkinson, DePasquale</i>
Santa Barbara, CA	
February 11 - 13, 2020	
ACWA Winter Quarterly Forum	
Sacramento, CA	
February 19 - 21, 2020	
Urban Water Institute Spring Conference	
Palm Springs, CA	
February 25 - 27, 2020	
ACWA Annual Washington D.C. Conference	<i>DePasquale, Dewane (tentative)</i>
Washington, DC	
March 15 - 17, 2020	
WaterReuse California Annual Conference	
San Francisco, CA	
March 16 - 20, 2020	
Jt. CA-NV AWWA/AMTA Conference	
Phoenix, AZ	
April 6 - 9, 2020	
AWWA CA-NV Spring Conference	
Anaheim, CA	
April 15 - 16, 2020	
WaterNow Alliance 5th Annual Summit	<i>Atkinson (tentative)</i>
Philadelphia, PA	
May 4 - 8, 2020	
ACWA/JPIA Spring Conference	
Monterey, CA	
May 19 - 20, 2020	
CSDA Legislative Days	
Sacramento, CA	
June 1 - June 19, 2020	
Harvard Senior Executives in State and Local Government	
Cambridge, MA	
June 14 - June 17, 2019	
AWWA ACE20 Conference	<i>Atkinson (tentative)</i>
Orlando, FL	

December 2019

December 2019							January 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3	4	5	6	7
	<p>8:30am MWDOC Planning & Operations Committee (Conference)</p> <p>10:00am ACWA Local Government Committee Meeting (Harbor)</p> <p>10:15am ACWA/JPIA Executive Committee Meeting (Grand Hyatt)</p> <p>1:30pm ACWA/JPIA Board of Directors</p> <p>4:00pm ACWA/JPIA Town Hall Meeting</p>	<p>7:30am R/S ISDOC Executive Committee Meeting (Conference)</p> <p>10:00am ACWA Groundwater Committee Meeting (Harbor Room)</p> <p>12:00pm R/S to 12/10 Executive</p> <p>1:00pm ACWA Energy Committee</p> <p>3:00pm ACWA Water Quality</p> <p>5:45pm Costa Mesa City Council</p>	<p>7:00am CalDesal Executive Committee Meeting</p> <p>8:30am CANCELED Jt. MWDOC/MWD Workshop (MWDOC/OCWD Boardroom)</p> <p>5:30pm CANCELED OCWD Board Meeting (OCWD Boardroom)</p> <p>5:30pm CalDesal Event (Vista ABC)</p>	<p>9:30am Region (10) Issue Forum: A Lively Dialogue - Retail Agency Challenges (Mission Beach ABC)</p>	<p>Pay Period Ends</p> <p>7:30am R/S to 12/13 WACO Meeting (MWDOC/OCWD Boardroom)</p> <p>8:00am ACC-OC/MWDOC Infrastructure Tour (Yorba Linda Water District; 1717 E. Miraloma Avenue, Placentia)</p>	
8	9	10	11	12	13	14
	<p>5:00pm R/S to 12/16 IRWD Board Meeting (15600 Sand Canyon Avenue, Irvine)</p> <p>6:30pm Vanguard Fantasia (600 Town Center Drive, Costa Mesa)</p>	<p>7:30am OCBC Infrastructure Committee Meeting (2 Park Plaza, Suite 125 Irvine, 92614; OCBC Conference)</p> <p>7:30am R/S from 12/3 ISDOC Executive Committee Meeting (Conference)</p> <p>12:00pm R/S from 12/3 Executive Committee Meeting (Panian)</p> <p>6:30pm 2019 Newport Beach Chamber Event</p>	<p>Payday</p> <p>8:00am OCWD Water Issues Committee (OCWD Boardroom)</p> <p>8:15am LAFCO Meeting (Hall of Administration 10 Civic Center Plaza)</p> <p>8:30am MWDOC Admin & Finance Committee (Conference Room 101)</p> <p>11:30am CM Chamber Event (428 E.</p>	<p>Colorado River Water Users Association Conference</p> <p>4:00pm CM Chamber Board Meeting (TBD)</p> <p>6:00pm Mesa Water Board Meeting (Boardroom)</p>	<p>7:30am R/S from 12/6 WACO Meeting (MWDOC/OCWD Boardroom)</p>	
15	16	17	18	19	20	21
	<p>8:30am MWDOC Public Affairs & Legislation Committee (Conference Room 101)</p> <p>5:00pm R/S from 12/09 IRWD Board Meeting (15600 Sand Canyon Avenue, Irvine)</p>	<p>7:30am WACO Planning Committee (MWDOC Conference Room 101)</p> <p>3:30pm Engineering and Operations Committee Meeting (Boardroom)</p> <p>5:45pm Costa Mesa City Council Meeting (77 Fair Drive, Costa Mesa, California 92626)</p>	<p>8:30am MWDOC Board Meeting (MWDOC Boardroom)</p> <p>5:30pm OCWD Board Meeting (OCWD Boardroom)</p>	<p>8:30am MWDOC Executive Committee Meeting (Conference Room 102)</p> <p>11:30am OC Reuse Meeting (TBD)</p> <p>3:30pm R/S from 12/23 Finance/LPAC Meeting (Boardroom)</p>	<p>Pay Period Ends</p>	
22	23	24	25	26	27	28
	<p>3:30pm R/S to 12/19 Finance/LPAC Meeting (Boardroom)</p> <p>5:00pm CANCELED IRWD Board Meeting (15600 Sand Canyon Avenue, Irvine)</p>	<p>District Holiday</p>	<p>District Holiday</p> <p>Payday</p>			
29	30	31	Jan 1, 20	2	3	4
		<p>District Holiday</p>				

January 2020

January 2020							February 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30	31	Jan 1, 20 District Holiday 8:30am Jt. MWDOC/MWD Workshop (MWDOC/OCWD Boardroom) 5:30pm R/S to 1/08 OCWD Board Meeting (OCWD Boardroom)	2	3 Pay Period Ends 7:30am WACO Meeting (MWDOC/OCWD Boardroom)	4
5	6 8:30am MWDOC Planning & Operations Committee Meeting (Conference Room 101)	7 7:30am ISDOC Executive Committee Meeting (Conference Room 101) 12:00pm Executive Committee Meeting (Panlan Conference Room) 5:30pm Costa Mesa City Council Meeting (Council Chambers)	8 Payday 8:00am LAFCO Meeting (Hall of Administration 10 Civic Center Plaza Santa Ana, CA 92701) 8:30am MWDOC Admin and Finance Committee (Conference Room 101) 5:30pm R/S from 1/01 OCWD Board Meeting (OCWD Boardroom)	9 6:00pm Mesa Water Board Meeting (Boardroom)	10	11
12	13 5:00pm GWRS Steering Committee (OCWD Boardroom, 18700 Ward Street, Fountain Valley)	14	15 8:30am MWDOC Board Meeting (MWDOC/OCWD Boardroom) 5:30pm R/S to 1/22 OCWD Board Meeting (OCWD Boardroom)	16 8:30am MWDOC Executive Committee (Conference Room 102)	17 Pay Period Ends	18
19	20 District Holiday 8:30am MWDOC Public Affairs & Legislation (Conference Room 101)	21 7:30am WACO Planning Committee 3:30pm Engineering and Operations Committee Meeting (Boardroom) 5:30pm Costa Mesa City Council Meeting	22 Payday 8:30am ACWA/JPIA Executive Committee Meeting (FB - Teleconference) 8:30am Jt. MWDOC/OCWD Meeting (MWDOC/OCWD Boardroom) 5:30pm R/S from 1/15 OCWD Board Meeting (OCWD Boardroom)	23	24	25
26	27 3:30pm LPAC/Finance Committee Meeting (Boardroom)	28	29	30 11:30am ISDOC Quarterly Event (MWDOC/OCWD Boardroom)	31 Pay Period Ends	Feb 1

February 2020

February 2020							March 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3 8:30am MWDOC Planning & Operations Committee Meeting (Conference Room 101)	4 7:30am ISDOC Executive Committee Meeting (Conference Room 101) 12:00pm Executive Committee Meeting (Panian Conference Room) 5:30pm Costa Mesa City Council Meeting (Council Chambers)	5 Payday 8:30am Jt. MWDOC/MWD Workshop (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom) 6:00pm Neighborhood Chat - SD (Environmental Nature Center)	6 CalDesal Annual Conference - JA, MD (Santa Barbara, CA)	7 7:30am WACO Meeting (MWDOC/OCWD Boardroom)	8
9	10	11 12:30pm ACWA Groundwater Committee - JA (Sacramento, CA)	12 ACWA Winter Quarterly Forum (Sacramento, CA) 8:00am LAFCO Meeting (Hall of Administration 10 Civic Center Plaza) 8:30am MWDOC Admin and Finance Committee (Conference Room 101) 12:30pm ACWA Water Quality Committee - JA (Sacramento, CA) 6:00pm Neighborhood Chat - MD (MWRE)	13 10:00am ACWA Energy Committee - FB 6:00pm Mesa Water Board Meeting (Boardroom)	14 Pay Period Ends	15
16	17 District Holiday	18 7:30am WACO Planning Committee 3:30pm Engineering and Operations Committee Meeting (Boardroom) 5:30pm Costa Mesa City Council Meeting	19 Payday 8:30am MWDOC Board Meeting (MWDOC/OCWD Boardroom) 5:30pm OCWD Board Meeting (OCWD Boardroom) 6:00pm Neighborhood Chat - FB (Mesa Water Boardroom)	20 8:30am MWDOC Executive Committee (Conference Room 102)	21 Urban Water Institute's Spring Water Conference (Palm Springs, CA)	22
23	24 3:30pm LPAC/Finance Committee Meeting (Boardroom)	25 6:00pm Neighborhood Chat - JF (Mesa Verde Church)	26 8:30am Jt. MWDOC/OCWD Meeting (MWDOC/OCWD Boardroom)	27	28 Pay Period Ends	29



MesaWater
DISTRICT®

UPCOMING COMMUNITY OUTREACH EVENTS

<p><u>5th Grade Assembly</u></p>	<p>Monday, January 6, 2020 11:05 a.m. to 12:05 p.m.</p>	<p><u>Davis Magnet School</u> 1050 Arlington Drive Costa Mesa, CA 92626</p>
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MEMORANDUM

TO: Board of Directors
FROM: Syndie Ly, Human Resources Manager
DATE: December 12, 2019
SUBJECT: Quarterly Training Report

RECOMMENDATION

Receive the Quarterly Training Report for July 1, 2019 to September 30, 2019.

STRATEGIC PLAN

Goal #5: Attract and retain skilled employees.

DISCUSSION

As part of the Board of Directors' (Board) approved 2019 Strategic Plan Goal #5 – Attract and retain skilled employees, Objective B is to Build Employee Skills, specifically the following:

- Fully train a minimum of two employees in key processes to ensure accountability and sustainability
- Develop and implement an operational and institutional knowledge transfer plan

Outcome 3 calls for quarterly training reports to the Board of Directors.

Attached is the Quarterly Training Report for July 1, 2019 to September 30, 2019. In addition to the training listed on the report, staff also conducts safety training for all employees and Monday Morning Tailgate Talks for Water Operations, Engineering and Customer Services field staff.

The Tailgate Talks for this quarter included the following topics:

- Hazardous Waste Reminders
- Personal Protective Equipment Video
- Texting and Working Don't Mix
- Trenching Quiz
- Be Kind to Your Body Stretch Before Work
- Battery Charger and Jump Starter Safety
- Boom Crane Practical Video
- Build a Construction Site Safely
- Bloodborne Pathogens Quiz
- Safe Ladder Use
- Elevated Surfaces and Fall Protection Video
- Know Your Colors: Call Before You Dig
- Take a Load Off: Tips for Safe Lifting
- Fall Protection Quiz

The Safety Training program included the following topics:

- NCCCO Crane Operator – Boom Crane
- New Hire Safety Training
- Adult First Aid, CPR and AED



- AC Pipe Refresher
- AC Pipe Initial Training
- Forklift Classroom Training
- Trenching and Excavation and Traffic Control and Flagger

Below are the required continuing education hours needed, over a three-year period, for each Distribution and Treatment Certification Renewal held by staff:

Distribution and Treatment Certification Renewals – Required Continuing Education Hours (within the last three years)				
Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
12 hours	16 hours	24 hours	36 Hours	36 hours

FINANCIAL IMPACT

The cost for the training is budgeted each fiscal year, per department or in the overall safety budget.

ATTACHMENTS

Attachment A: Quarterly Training Report for July 1, 2019 to September 30, 2019



FY20 Quarterly Training Report

1st Quarter July 1, 2019 - September 30, 2019

Position	Department	Date of Training	Type of Training	Organization
Executive Assistant to the General Manager	Administrative Services	7/24/2019	Public Management	Association of California Cities Orange County
Administrative Services Manager	Administrative Services	7/25/2019	The Art of Writing the Performance Evaluation	Liebert Cassidy Whitmore
Human Resources Analyst Human Resources Manager	Human Resources	7/30/2019	How to Document Employee Discussions and Why that is Important	TrainHR
Department Assistant	Administrative Services	8/6/2019	Dealing with Difficult People	Pryor
Senior Operator Water Operations Manager	Operations	8/13/2019	Tour of Treatment Plants and Membrane Manufactures	SWMOA
Human Resources Analyst Human Resources Manager	Human Resources	8/14/2019	CalPERS Health Benefits Workshop	CalPERS
Senior Operators Operator II Water Quality Technician II	Operations	8/20/2019	MWRF Start up Training	SPI
Field Customer Service Rep II	Customer Services	8/21/2019	Water Education Seminar	AWWA Santiago College
Senior Operator	Operations	8/21/2019	Dual Function Cla Valves	Cla Val
Buyer	Financial Services	8/22/2019 & 9/23/2019	EOC Training	Santiago Canyon College
Operations Supervisor Senior Operator	Operations	9/17 - 19/2019	MOC II Advanced Training of Reverse Osmosis & Nanofiltration Systems	SWMOA
Department Assistant	Engineering	9/25/2019	WebEOC Training	Orange County Sheriff's Department
Water Use Efficiency Analyst	Customer Services	9/25/2019	Landscape Safety Through Design	SoCal Gas Co
Administrative Services Manager Chief Financial Officer	Administrative Services Financial Services	9/25 - 28/2019	CSDA Annual Conference	California Special Districts Association



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MEMORANDUM

TO: Board of Directors
FROM: Stacy Taylor, External Affairs Manager
DATE: December 12, 2019
SUBJECT: Orange County Advocacy Consulting Services

RECOMMENDATION

Approve a contract change order with Lewis Consulting Group for a monthly retainer of \$5,000 for Orange County Advocacy Consulting Services from January 1 through June 30, 2020.

The Legislative and Public Affairs Committee reviewed this item at its November 25, 2019 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.
Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Lewis Consulting Group (LCG) was initially retained in June 2016, under the General Manager's authority, and renewed annually since, to provide Orange County Advocacy Consulting Services for a monthly retainer of \$4,000. LCG's services include government relations work at the local and County levels in collaboration with Mesa Water District (Mesa Water®) staff.

Mesa Water has experienced an increased level of regional relations activities over the past several months and anticipates this increased activity level to continue. Staff recommends continuing to work with LCG as Mesa Water's representative for Orange County advocacy issues important to the District.

FINANCIAL IMPACT

In Fiscal Year 2020, \$170,000 is budgeted for Support Services; \$89,860 has been spent to date.

ATTACHMENTS

None.



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MEMORANDUM

TO: Board of Directors
FROM: Stacy Taylor, External Affairs Manager
DATE: December 12, 2019
SUBJECT: State Advocacy Consulting Services

RECOMMENDATION

Approve renewal of the contract with California Advocates for State Advocacy Consulting Services from January 1 to December 31, 2020 for an amount not to exceed \$84,000.

The Legislative and Public Affairs Committee reviewed this item at its November 25, 2019 meeting and recommends Board approval.

STRATEGIC PLAN

Goal #3: Be financially responsible and transparent.

Goal #4: Increase public awareness about Mesa Water® and about water.

Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

In 2014, Mesa Water District (Mesa Water®) retained, via a competitive procurement process for state advocacy consulting services, the advocacy firm California Advocates (CA Advocates); since then, the District has renewed the CA Advocates contract annually.

At its November 25, 2019 meeting, the Legislative & Public Affairs Committee reviewed and discussed the District's proposed 2020 Legislative Platforms for use regarding anticipated high-priority public policy issues. Advocacy for Mesa Water's platforms will continue to require significant work in Sacramento on multiple issues -- including alternative solutions to a water tax for funding the "human right to water" -- during Calendar Year 2020.

CA Advocates has been effective for Mesa Water on several high-priority issues through active legislative monitoring and engagement with the: Governor's administration; State legislature and its leadership, committees, consultants and staff; State Water Resources Control Board; Association of California Water Agencies; CalDesal; California Special Districts Association; WaterReuse; and others. Staff recommends continuing to work with CA Advocates as the District's lead Sacramento representative for advocacy issues important to Mesa Water. In 2020, per Mesa Water's procurement process, staff will conduct a Request for Proposals process for state advocacy consulting services starting January 1, 2021.

FINANCIAL IMPACT

In Fiscal Year 2020, \$170,000 is budgeted for Support Services; \$89,860 has been spent to date.



ATTACHMENTS

None.



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MEMORANDUM

TO: Board of Directors
FROM: Stacy Taylor, External Affairs Manager
DATE: December 12, 2019
SUBJECT: Legislative Platforms

RECOMMENDATION

Approve the proposed 2020 Legislative Platforms.

The Legislative and Public Affairs Committee reviewed this item at its November 25, 2019 meeting and recommends Board approval.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

This item is updated annually by the Mesa Water District (Mesa Water®) Board of Directors (Board).

DISCUSSION

The purpose of developing Mesa Water's legislative platforms is to establish a philosophical basis for policy principles and policy positions, agreed upon by the Board, to assist staff and advocacy consultants in monitoring, identifying, evaluating, and prioritizing legislation, administrative actions, and regulations that can impact Mesa Water and the interests of our constituents.

Mesa Water continues to engage with state legislative, administrative, regulatory and industry groups -- such as the Association of California Water Agencies, California Municipal Utilities Association, California Special Districts Association, State Water Resources Control Board, and others -- as well as with regional and local industry associations, to develop opportunities for beneficially influencing water issue discussions and policy decisions.

Mesa Water's proposed 2020 legislative platforms (see Attachment A) establish advocacy guidelines that allow timely response to certain types of legislation and regulations that are relevant to our operations including, but not necessarily limited to:

- infrastructure funding and fiscal policies;
- local governance/transparency issues;
- water quality and treatment mandates;
- water rate structures and conservation/water use efficiency;
- water resources public policy; and,



- water source development via desalination, potable reuse, recycled water, etc. to create new local water supplies.

Any policy issues with complex implications requiring further clarification will be presented to the Board for guidance. The legislative platforms relate to all seven of Mesa Water's strategic plan goals and can be updated on an as-needed basis and, minimally, annually.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: Proposed 2020 Legislative Platforms
Attachment B: 2019 Legislative Platforms, Redline
Attachment C: Policy Positions



2020 Legislative Platforms

Proposed - Updated November 2019

Calendar Year 2020 marks the second year of California's two-year (2019 and 2020) legislative session, with the State legislature slated to reconvene at noon on Monday, January 6, 2020. Staff expects that legislative proposals and ongoing policy discussions from the 2019 session will return in 2020, including water legislation that could significantly impact Mesa Water District (Mesa Water®). The State administration and legislature explored several water issues in 2019, including, but not limited to:

- water use efficiency/conservation “clean up” legislation pertaining to data reporting and streamlining, water loss performance standards, and other topics related to SB 606/AB 1668;
- a statewide “public goods charge” (tax) on water to implement California’s Human Right to Water Law;
- water district consolidations;
- headwaters and forest management;
- climate change, water resilience, and related issues (i.e., energy use, inverse condemnation, public safety power shutoffs, etc.);
- low income water rates assistance programs (aka “lifeline rates” or LiWRA programs);
- water quality, PFAS, and other Constituents of Emerging Concern (CECs);
- recycled water and water reuse;
- California Environmental Quality Act (CEQA) reform (including proposals to alleviate homelessness); and,
- Delta Flows and the Delta Conveyance Project (DCP).

As policy discussions continue in 2020, the above issues will be the primary areas of legislative and regulatory focus. Additionally, in 2019, Governor Newsom issued two water-related Executive Orders: 1. California Water Resilience Portfolio; and, 2. Climate Change.

Furthermore, the Governor’s Administration, as well as State legislative leadership, lawmakers, and regulators will continue work on implementing the water conservation bills -- SB 606 and AB 1668 -- that passed in 2018.

Lastly, Mesa Water engaged with various agencies and associations that the district is affiliated with (i.e., ACC-OC, ACWA, AWWA, CalDesal, CMUA, CSDA, CWSA, MWDOC/MWD, OCBC, OCWD, OC Tax, SCWC, WaterReuse, etc.) to advocate on legislative/policy issues including, but not necessarily limited to: a potential “Split Roll” ballot initiative to amend Proposition 13; the Cortese-Knox-Hertzberg Act and LAFCO Protest Thresholds; and Ranked Choice Voting.

Listed below, for the Board’s consideration, are the proposed legislative and regulatory platforms regarding anticipated high-priority public policy issues in 2020 that could have major consequences for Mesa Water:

- **Water Rates** – Mesa Water supports local rate-setting control with rate structures, set by publicly-elected boards and councils, that best serve customers and comply with the law. Furthermore, Mesa Water supports cost-based water rates that:
 - represent the true, full cost of water services, including operational costs and infrastructure funding to ensure water system sustainability into perpetuity; and,
 - harmonize the concepts of conservation and legality, with rates that provide a strong price signal for ratepayers to conserve while also complying with legal mandates (i.e., Article X of the CA Constitution; SB 606 and AB 1668; and, Propositions 13, 26, and 218).
- **Proposition 13** – Mesa Water supports Article XIII A of the California Constitution (Prop. 13) and the taxpayer protections it provides as passed in 1978; and, Mesa Water opposes a “Split Roll” that would remove some of the protections of Prop. 13 from nonresidential properties in order to raise taxes on them.
- **Proposition 218** – Mesa Water supports Article XIII C and D of the California Constitution (Prop. 218) regarding government service assessments, fees, rates, and taxes, specifically:
 - the “2/3 vote” required from the legislature and voters for approval of new levies; and,
 - the “special benefit and proportionality requirements” provision which directly connects the special benefits received with reasonable proportionate costs, and ensures that assessments imposed for property-related (water) services must not exceed the proportional cost of the services attributable to the parcel.
- **Water Rate Assistance Programs (“WRAP”)** – Mesa Water supports localized “WRAP” (aka “lifeline rates” or LiWRA) programs that comply with Prop. 218 of the California Constitution and are funded either voluntarily or via nonrestricted/non-water-rates revenues.
- **Orange County Groundwater Basin** – Mesa Water opposes any potential streamlined process for adjudicating groundwater basins, including the Orange County groundwater basin which is currently managed by the Orange County Water District (OCWD).
- **Water Bonds Funding (Propositions 1 and 68)** – Mesa Water supports funding from the November 2014 and June 2018 water bonds for OCWD’s priority projects.
- **Water Desalination** – Mesa Water supports CalDesal in its desalination advocacy efforts, as well as the local and regional development of cost-effective and environmentally sensitive water desalination projects statewide -- including brackish and ocean water desalination and the proposed Huntington Beach and Dana Point projects -- in order to enhance the availability and reliability of local and regional water supply sources, and improve water supply reliability for Orange County, Southern California, and statewide.

- **Water Conservation/Water Use Efficiency** – Mesa Water supports accounting for water resource and supply investments -- such as desalination, potable reuse, and water recycling -- as part of any potential statewide effort to update urban water conservation goals. Mesa Water supports compliance flexibility and local control; maximum credit for drought-resilient supplies; and, water use and water loss target-setting by the legislature that is based on valid data and includes a glide path for enforcement as well as a variance process for unique situations. Mesa Water also supports the streamlining of water reporting data as part of the implementation of, and compliance with, SB 606/AB 1668.
- **Water Recycling** – Mesa Water supports OCWD and WaterReuse in its efforts to advance potable reuse legislation and regulations.
- **Water Quality, PFAS, and Constituents of Emerging Concern** – Mesa Water supports efforts by the Association of California Water Agencies (ACWA) and other water industry associations/organizations to protect public health by using the best available scientific data and cost/benefit analyses to inform the development of reasonable and fiscally-responsible water quality legislation and regulations which consider technical and economic feasibility while ensuring clean, safe drinking water.
- **Water Storage and Exchange Programs** – Mesa Water supports the “Beneficiaries Pay” principle for water storage and exchange/transfer programs provided that they are market- based, ensure full cost recovery at a minimum, and account for water loss.
- **CEQA Reforms** – Mesa Water supports the efforts of ACWA and other water industry associations/organizations to streamline CEQA to enhance efficiencies, reduce redundancies in the environmental review/permitting process, and eliminate unnecessary, costly, and time-consuming litigation and related delays.
- **Local Government** – Mesa Water supports the efforts of California Special Districts Association (CSDA) and other industry associations/organizations to ensure local control and representation, efficient delivery of government services, and appropriate reserve funds levels.
- **Local Agency Formation Commission (LAFCO)** – Mesa Water supports the existing protest thresholds for LAFCO-initiated reorganizations, per the Cortese-Knox-Hertzberg (CKH) Act, and opposes changes that would make it more difficult for citizens to protest a LAFCO-initiated reorganization. Additionally, Mesa Water opposes any changes to the CKH Act that would weaken local control and representation and/or broaden the mission, powers, and scope of LAFCOs without providing any added public benefit.
- **Special Districts Voting Methods** – Mesa Water supports exempting special districts from Cumulative Voting and Ranked Choice Voting methods, and opposes attempts to make these methods an option or a mandate for special districts elections.



- **Delta Functional Flows and Solutions** – Mesa Water supports the efforts of ACWA, Municipal Water District of Orange County (MWDOC), Metropolitan Water District of Southern California (MWD), and Southern California Water Committee (SCWC) to achieve a long-term solution for the Bay Delta that includes functional, unimpaired flows for optimal statewide water supply reliability, sustainability and quality, and Delta ecosystem health and restoration for the public benefit.
- **CA Headwaters and Forest Management** – Mesa Water supports the efforts of ACWA and other water industry coalitions to promote policies that enhance the pace and scale of headwaters and forest management -- including improved planning, coordination and implementation -- and increase financing, research, and resources to: protect water supply and quality; bring management practices in line with modern challenges; and, provide multiple benefits to the State's water users.
- **CA Water Resilience Portfolio and Climate Change** – Mesa Water supports Mesa Water supports the efforts of ACWA and other water industry associations/organizations in engaging with the Governor's Administration, lawmakers, and regulators on policies related to the Governor's Executive Orders on Water Resilience Portfolio and Climate Change and related issues including, but not necessarily limited to: energy use, inverse condemnation, and public safety power shutoffs.
- **Essential Public Utilities** – Mesa Water supports the concept of carving out Essential Public Utilities -- such as water and wastewater service providers -- from future legislation, administrative actions, and regulations that add costs or time delays to a utility's work by mandating new, unfunded operational practices.
- **Federal Drought Legislation** – Mesa Water supports the efforts of ACWA and other water industry associations/organizations in collaborating with U.S. representatives to develop bicameral, bipartisan federal drought legislation.

2019-2020 Legislative Platforms

Proposed Draft -
Updated ~~October~~
November 2019~~8~~

Calendar Year 20~~2019~~ marks the ~~first~~ second year of California's two-year (2019 and 2020) legislative session, with the State legislature slated to reconvene at noon on Monday, ~~December-January 6~~3~~~~, 20~~2018~~19. Staff expects that legislative proposals and ongoing policy discussions from the 201~~98~~ session will return in 20~~2019~~19, including water legislation that could significantly impact Mesa Water District (Mesa Water®). The State administration and legislature explored several water issues in 201~~98~~, including, but not limited to:

- water use efficiency/conservation "clean up" legislation ~~updating~~ "20x2020" pertaining to data reporting and streamlining, water loss performance standards, and other topics related to SB 606/AB 1668 Urban Water Management Planning;
- a statewide "public goods charge" (tax) on water to implement California's Human Right to Water Law;
- water district consolidations;
- headwaters and forest management;
- ~~prohibiting residential water shutoffs~~ fire prevention and forest/headwaters/watersheds/wildlands protection climate change, water resilience, and related issues (i.e., energy use, inverse condemnation, public safety power shutoffs, etc.);
- low income water rates assistance programs (aka "lifeline rates" or LiWRA programs);
- water quality, ~~and lead~~ PFAS, and other constituents of emerging concern (CECs);
- recycled water and water reuse;
- California Environmental Quality Act (CEQA) reform (including proposals to alleviate homelessness); and,
- Delta Flows and the Delta Conveyance Project (DCP) California WaterFix/EcoRestore.

As policy discussions continue in 20~~2019~~19, the above issues will be the primary areas of legislative and regulatory focus. Additionally ~~in 2019, the November 2018 election will result in a new State Governor~~ Newsom issued two water-related Executive Orders: 1. California Water Resilience Portfolio; and, 2. Climate Change.- and Furthermore, the Governor's administration Administration, as well as ~~current and new state~~ State legislative leadership, lawmakers, and regulators ~~who will be dedicated to continue work on~~ implementing the ~~recently enacted~~ water conservation bills -- SB 606 and AB 1668 -- ~~which that~~ passed ~~during their~~ 2018-legislative session.

Lastly, Mesa Water engaged with various agencies and associations that the district is affiliated with (i.e., ACC-OC, ACWA, AWWA, CalDesal, CMUA, CSDA, CWSA, MWDOC/MWD, OCBC, OCWD, OC Tax, SCWC, WaterReuse, etc.) to advocate on legislative/policy issues including, but not necessarily limited to: a potential "Split Roll" ballot initiative to amend Proposition 13; the Cortese-Knox-Hertzberg Act and LAFCO Protest Thresholds; and Ranked Choice Voting.

Listed below, for the Board's consideration, are the proposed legislative and regulatory platforms



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- **CEQA Reforms** – Mesa Water supports the efforts of ACWA and other water industry associations/organizations to streamline CEQA to enhance efficiencies, reduce redundancies in the environmental review/permitting process, and eliminate unnecessary, costly, and time-consuming litigation and related delays.
- **Local Government** – Mesa Water supports the efforts of California Special Districts

Association (CSDA) and ~~the Local Agency Formation Commission (LAFCO)~~ other industry associations/organizations to ensure local control and representation, efficient delivery of government services, and appropriate reserve funds levels.

- **Local Agency Formation Commission (LAFCO)** – Mesa Water supports the existing protest thresholds for LAFCO-initiated reorganizations, per the Cortese-Knox-Hertzberg (CKH) Act, and opposes changes that would make it more difficult for citizens to protest a LAFCO-initiated reorganization. Additionally, Mesa Water opposes any changes to the CKH Act that would weaken local control and representation and/or broaden the mission, powers, and scope of LAFCOs without providing any added public benefit.
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- **Federal Drought Legislation** – Mesa Water supports the efforts of ACWA and other water industry associations/organizations in collaborating with U.S. representatives to develop bicameral bipartisan federal drought legislation.

Policy Positions

Updated: January 10, 2019

Mesa Water District (Mesa Water®) supports:

1. Groundwater Quality Protection
 - a. Support Orange County Water District's (OCWD) current groundwater quality protection programs
 - i. Basin Equity Assessment (BEA) Exemption Program for Impaired Groundwater (including the Mesa Water Reliability Facility)
 - ii. The MTBE, North Basin, and South Basin groundwater protection projects
 - iii. The Tustin and Irvine desalters
 - b. Encourage OCWD to protect the Basin from chlorides caused by seawater intrusion
 - i. Encourage OCWD to set a goal of maintaining protective elevations along the coast
 - ii. Encourage OCWD to hold semi-annual barrier meetings with Coastal Agencies (Huntington Beach, Mesa Water, and Seal Beach)
 - iii. Encourage semi-annual reporting on the barrier
2. Policies that raise and stabilize the Basin Pumping Percentage (BPP)
 - a. Support OCWD setting a target BPP that they intend to consistently meet
 - b. Support new water supply projects that help achieve this goal
 - c. Support OCWD adopting a water supply policy that sets a goal of developing water supply and recharge capabilities, including purchasing replenishment water, or other actions that result in a reliable and predictable source of groundwater at a BPP of not less than 80 percent. A goal of this policy is to accomplish this with a cost-neutral, or better, impact on producers when the avoided cost of purchasing imported water is considered
3. Policies that keep the Basin full
 - a. Support OCWD adhering to the BPP-setting formula
 - b. Support maximum production at the Groundwater Replenishment System (GWRS) to ensure a cost-effective, high-quality, environmentally-friendly and sustainable local water supply that benefits all OCWD producers and that increases the region's current and future water reliability
 - c. Support maximum wastewater flows treatable by the GWRS to the Orange County Sanitation District (OCSD) -- and support OCSD/OCWD's permanent acquisition of such wastewater flows -- to ensure source reliability for the GWRS
 - d. Support stormwater capture projects that are cost-effective (e.g., equivalent to or less than GWRS costs) and that contribute source water to the Basin Principal Aquifer
4. Basin Storage and Exchange/Transfer Programs that are market-based with the primary benefits accruing to OCWD, its Groundwater Producers, and the ratepayers they serve, with such Programs applying the "Beneficiaries Pay" principle and addressing issues including, but not limited to:
 - a. Full cost recovery, at a minimum, of a proportional share of the historic and future capital investments as well as operations and maintenance costs incurred by OCWD to manage the Basin
 - b. Full cost recovery, at a minimum, of the proportional value that entry into the Basin affords, including the value of reliability (and thus loss of reliability to the Groundwater Producers through the loss of available storage capacity) and the value of treatment

- c. Accounting for water loss in a current or future year (both lost out of the Basin and lost due to inability to spread or extract)
 - d. Consideration that the above is merely a “break even” deal, and any program should bring significant benefits in excess of the above to OCWD and its Groundwater Producers
 - e. Deferring entering into any agreements until the *IRWD v. OCWD* lawsuit is resolved
 - f. Deferring entering into any agreements until the Metropolitan Water District of Southern California (MWD) Conjunctive Use Program has been terminated
 - g. Limiting any potential future storage agreements to storage programs that are compliant with OCWD Act Section 2.1.c
 - h. Maximizing the beneficial use of the Basin while maximizing Basin Pumping Percentage (BPP) for the Groundwater Producers overlying the Basin
5. Annexations
 - a. Support financially neutral annexations into OCWD
 6. A financially strong OCWD
 - a. Support policies and practices that maintain OCWD’s current AAA credit rating from two of the three credit rating agencies
 7. The potential merger of the Municipal Water District of Orange County (MWDOC) and OCWD if the merger:
 - a. is mutually agreed upon by both MWDOC and OCWD, with any governance change supported by MWDOC’s and OCWD’s Boards of Directors;
 - b. encourages MWDOC and OCWD exploring mutual areas of efficiency that results in economic savings for the members of both agencies;
 - c. improves or, at a minimum, preserves the quality, reliability and sustainability of wholesale water services to the members of both agencies;
 - d. preserves the interests of groundwater producers currently existing within Orange County’s groundwater basin and protects those interests from diminished groundwater resources or supplies;
 - e. supports MWDOC’s current geographic boundaries, and preserves the existing boundaries of the Orange County groundwater basin for pumping and storage purposes;
 - f. supports MWDOC’s current mission, and allows the Orange County groundwater basin to remain unadjudicated;
 - g. respects the “one person one vote” principle if the new Board of Directors is a wholly elected board;
 - h. is facilitated openly and transparently; and,
 - i. increases the effectiveness of Orange County’s representation at MWD, with a coordinated and unified voice representing Orange County
 8. Increased influence at Metropolitan Water District of Southern California (MWD)
 - a. Support increased allocations of MWDOC resources for engagement at MWD
 - b. Support coordination of the entire Orange County MWD delegation
 9. MWDOC’s priority initiatives at MWD
 - a. Protect Mesa Water’s service area from any cost shifts as a result of the San Diego County Water Authority lawsuit
 - b. Encourage continued efforts in improving the Delta

- c. Seek opportunities for MWD to provide assistance (or partnership) with MWDOC on developing desalination in Orange County
- d. Continue to support MWD's discounted replenishment water program
10. Close working relationships with MWDOC on local issues and programs for which the organization is advocating at MWD
11. The current Mesa Water Strategic Plan, including the District's goals to:
 - a. Provide a safe, abundant, and reliable water supply.
 - b. Practice perpetual infrastructure renewal and improvement.
 - c. Be financially responsible and transparent.
 - d. Increase public awareness about Mesa Water and about water.
 - e. Attract and retain skilled employees.
 - f. Provide outstanding customer service.
 - g. Actively participate in regional water issues.
12. The development of cost-effective and environmentally sensitive sources of water, including recycling, groundwater clean-up, conservation, and desalination
13. The potential Huntington Beach Ocean Desalter project as it can possibly provide a new, reliable, quality water supply that is appropriately priced
14. The co-equal goals of improved water supply reliability and Delta ecosystem health
15. Water rates based on true costs in conformance with Prop. 218, and tax-free revenue
16. Policies that encourage economical and practical water efficiency for indoor water use, irrigation water use, and commercial and industrial water use, without stranding investments in potable reuse systems, including:
 - a. Indoor water use efficiency at the level needed for community health and safety -- as substantiated by a recently-commissioned, validated, and peer-reviewed end-use study -- and that protects local investments in potable reuse systems
 - b. Irrigation water use efficiency at the level necessary for productive crops and attractive landscapes
 - c. Commercial and industrial water use efficiency at a level that sustains economic vitality
17. Water use efficiency policies based on fact-based data and water use efficiency standards based on sound studies that are credible, replicable, and verifiable
18. Policies that establish regulatory and statutory parity for all types of recycled water, including purple pipe and potable reuse
19. Theft prevention of municipal metal infrastructure, such as fire hydrants, manhole covers, and backflow devices
20. The equitable treatment of OCWD -- and its programs and projects -- by the Santa Ana Watershed Project Authority (SAWPA) with respect to grants funding and related considerations as part of SAWPA's Integrated Regional Water Management planning and One Water One Watershed program.

Mesa Water opposes:

1. The encroachment of Mesa Water easements, rights-of-way, and property without negotiation, agreed upon compensation, and advance approval at the sole discretion of the District



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Board of Directors
FROM: Stacy Taylor, External Affairs Manager
DATE: December 12, 2019
SUBJECT: Proclamation Honoring Oscar Gonzalez

RECOMMENDATION

Approve a proclamation honoring Oscar Gonzalez for his dedicated service and commitment to the Cucamonga Valley Water District.

STRATEGIC PLAN

Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

Director Gonzalez was elected to the Cucamonga Valley Water District (CVWD) Board of Directors in November 2008, representing the constituents of Division 1. He served on CVWD's Engineering Committee and the Legislative and Public Affairs Committee.

He represented CVWD on the Rancho Cucamonga Chamber of Commerce Board of Directors and as a Director on the Fontana Union Water Company Board.

Director Gonzalez received his Bachelor of Science degree from California State University, Los Angeles in mechanical engineering and a Master of Science degree from California State Polytechnic University, Pomona in environmental engineering.

He is a registered professional civil engineer with the State of California and is currently employed as a water/wastewater engineering consultant with over 25 years of experience in his field.

Director Gonzalez's last Board meeting was on November 26, 2019.

FINANCIAL IMPACT

None.

ATTACHMENTS

Attachment A: Draft Proclamation

A Day of Celebration to Honor the Career of Oscar Gonzalez

Whereas, Director Gonzalez was elected to the Cucamonga Valley Water District (CVWD) Board of Directors in November 2008, representing the constituents of Division 1; and

Whereas, he served on the CVWD Engineering Committee and Legislative and Public Affairs Committee; and

Whereas, he represented CVWD on the Rancho Cucamonga Chamber of Commerce Board of Directors and as a Director on the Fontana Union Water Company Board; and

Whereas, Director Gonzalez received his Bachelor of Science degree from California State University, Los Angeles, in mechanical engineering and a Master of Science degree from California State Polytechnic University, Pomona, in environmental engineering; and

Whereas, he is a registered professional civil engineer with the State of California and is currently employed as a water/wastewater engineering consultant with over 25 years of experience in his field; and

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Mesa Water District hereby recognizes and honors you for your dedicated service and commitment to the Cucamonga Valley Water District.

Shawn Dewane, President

Marice H. DePasquale, Vice President

November 26, 2019

Jim Atkinson, Director

Fred R. Bockmiller, P.E., Director

James R. Fisler, Director



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Board of Directors
FROM: Denise Garcia, Administrative Services Manager
DATE: December 12, 2019
SUBJECT: Annual Performance Evaluation for General Manager

RECOMMENDATION

Take action as the Board desires.

STRATEGIC PLAN

- Goal #1: Provide a safe, abundant, and reliable water supply.
- Goal #2: Practice perpetual infrastructure renewal and improvement.
- Goal #3: Be financially responsible and transparent.
- Goal #4: Increase public awareness about Mesa Water® and about water.
- Goal #5: Attract and retain skilled employees.
- Goal #6: Provide outstanding customer service.
- Goal #7: Actively participate in regional water issues.

PRIOR BOARD ACTION/DISCUSSION

None.

DISCUSSION

At its November 14, 2019 workshop, the Mesa Water District (Mesa Water®) Board of Directors (Board) reviewed and discussed, in Closed Session, the General Manager's Employment Agreement and potential compensation changes. State law requires that subsequent Open Session announcement of such items be made at a regular, or adjourned regular, meeting of the Board. As the workshop was a Special Board Meeting, action on this matter was deferred and will be taken at the regular Board meeting of December 12, 2019.

FINANCIAL IMPACT

There is no financial impact for the discussion of this item unless action is taken by the Board.

ATTACHMENTS

None.



*Dedicated to
Satisfying our Community's
Water Needs*

MEMORANDUM

TO: Board of Directors
FROM: Celeste Carrillo, Public Affairs Coordinator
DATE: December 12, 2019
SUBJECT: Outreach Topic: Financial Strength

RECOMMENDATION

Receive the presentation.

STRATEGIC PLAN

Goal #4: Increase public awareness about Mesa Water® and about water.
Goal #6: Provide outstanding customer service.

DISCUSSION

Mesa Water District's (Mesa Water®) outreach program aims to connect Mesa Water with its constituents to achieve Goal #4 of the Board of Directors' (Board) Strategic Plan. Outreach activities include educating and informing the District's constituents about Mesa Water, water issues, and water in general.

As part of these ongoing outreach efforts, staff has rolled out training of Mesa Water's key messages to the Board and staff, to support communications with constituents. These key messages will act as a tool from which all presentations, interviews, website content, social media content, collateral materials, community meetings and discussions, are composed. These messages will also provide consistency in tone and messaging that speaks to Mesa Water's mission and value to the community.

At its December 12, 2019 meeting, staff will highlight key messages on Financial Strength.

FINANCIAL IMPACT

None.

ATTACHMENTS

None.

REPORTS:

18. REPORT OF THE GENERAL MANAGER:
 - November Key Indicators Report
 - Other (no enclosure)

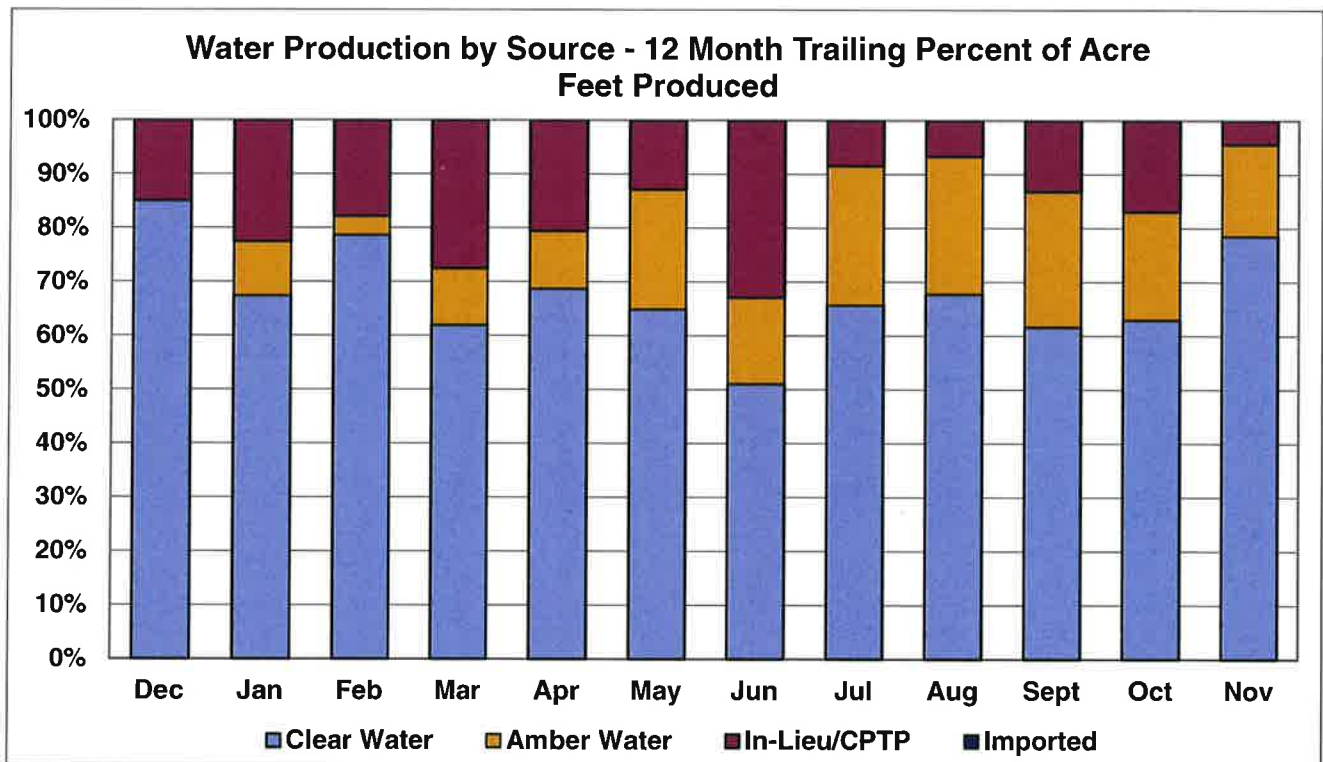
**Monthly Key Indicators Report
For The Month of November 2019**

Goal #1: Provide a safe, abundant, and reliable water supply

FY 2020 Potable Production (Acre Feet)

Water Supply Source	FY 2020 YTD Actual (AF)	FY 2020 YTD Budget (AF)	FY 2020 Annual Budget (AF)
Clear Water	5,097	4,781	11,161
Amber Water (MWRP)	1,755	2,001	4,087
Imported	0	0	0
Basin Management Water	763	1,300	2,500
Total Production	7,615	8,082	17,748

YTD actual water production (AF) through November 30, 2019



**Monthly Key Indicators Report
For The Month of November 2019**

Goal #1: Provide a safe, abundant, and reliable water supply

FY19 System Water Quality – This data reflects samples taken in October

Distribution System:	Average	Range	MCL
Chlorine Residual (mg/L) <i>Compliance</i>	1.70	0.22 – 2.80 Current RAA = 1.86	4 RAA
Coliform Positive % <i>Compliance</i>	0	0	5
Temperature (° F)	76.6	71 – 86	None

Reservoir I & II:	Average	Range	MCL
Chlorine Residual (mg/L)	1.01	0.45 – 1.63	None
Monochloramine (mg/L)	1.00	0.39 – 1.66	None
Ammonia (mg/L)	0.22	0.03 – 0.37	None
Temperature (° F)	75.1	72 – 79	None

Wells (Treated):	Average	Range	MCL
Chlorine Residual (mg/L)	2.45	2.17 – 3.05	None
Monochloramine (mg/L)	2.44	2.18 – 2.83	None
Ammonia (mg/L)	0.52	0.43 - 0.80	None
Temperature (° F)	74.9	71 - 78	None

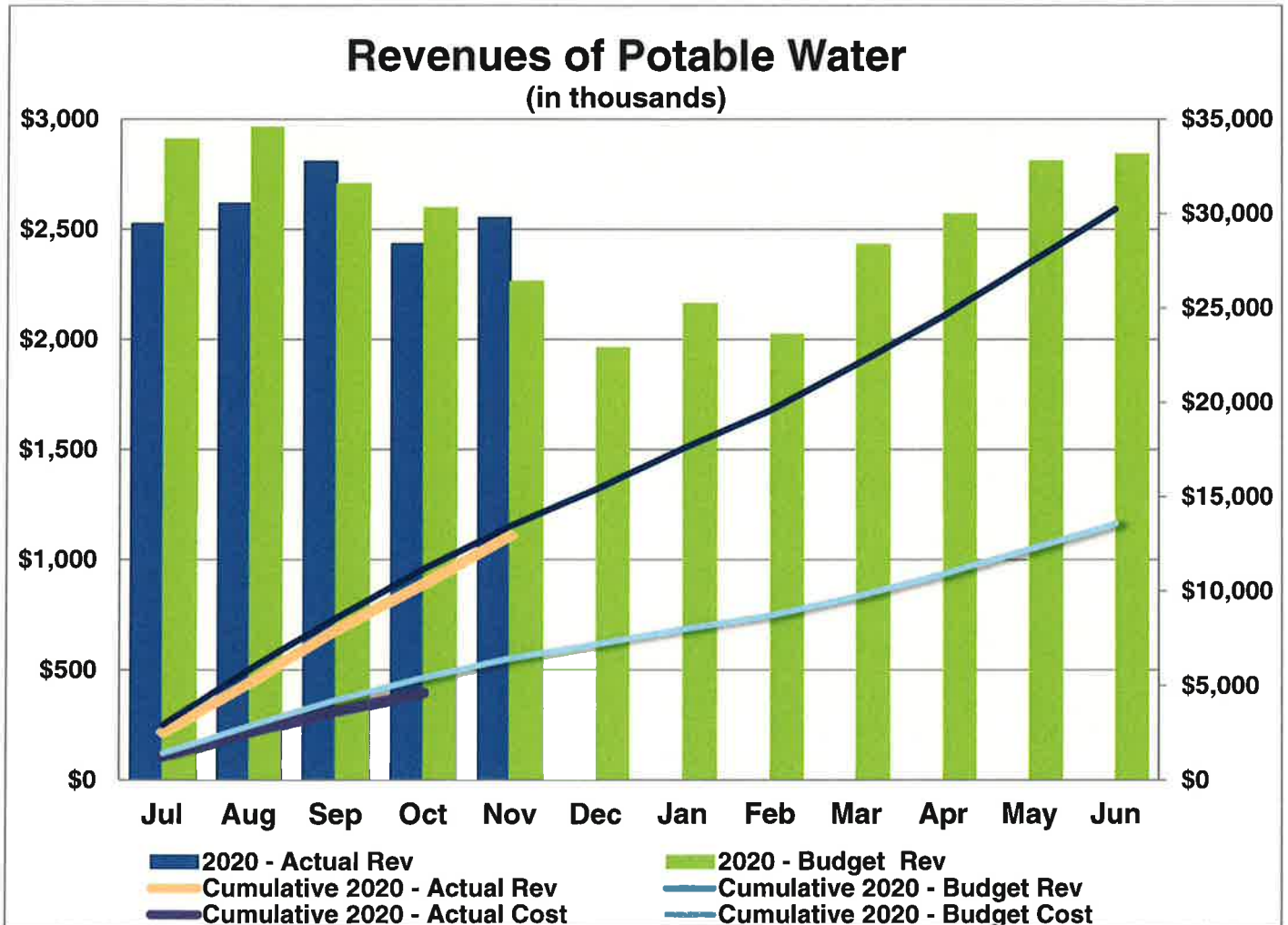
MWRF:	Average	Range	MCL
Chlorine Residual (mg/L)	2.12	1.92 – 2.57	None
Monochloramine (mg/L)	2.12	1.93 – 2.55	None
Ammonia (mg/L)	0.47	0.41 - 0.54	None
Temperature (° F)	81.3	77 – 84	None
Color (CU) <i>Compliance</i>	ND	ND	15
Odor (TON) <i>Compliance</i>	1	1	3

Water Quality Calls/Investigations:

Total Calls	2
Total Investigations (from calls)	1

**Monthly Key Indicators Report
For The Month of November 2019**

Goal #2: Practice perpetual infrastructure renewal and improvement



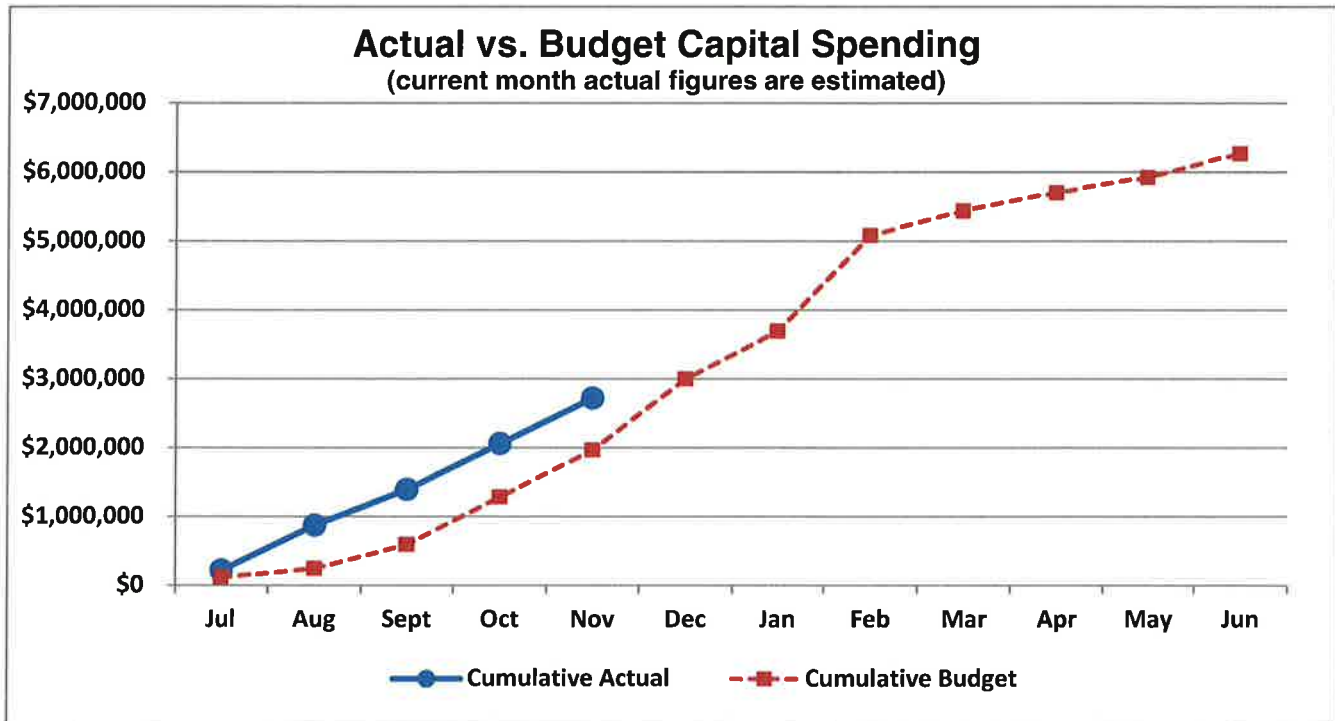
			Favorable (Unfavorable)	
	Actual	Budget	Difference	%
Total YTD Revenue \$	12,934,047	13,435,709	(501,662)	(3.73%)

			UnFavorable (Favorable)	
	Actual	Budget	Difference	%
Total YTD Cost \$ *	4,605,955	5,414,683	(808,728)	(14.94%)

* YTD Cost is trailing YTD Revenue by one month due to the timing of when costs are available.

Monthly Key Indicators Report
For The Month of November 2019

Goal #3: Be financially responsible and transparent



**Monthly Key Indicators Report
For The Month of November 2019**

Goal #4: Increase public awareness about Mesa Water® and about water

Web Site Information

Web Site Information	October 2019	November 2019
Visits to the web site	10849	8120
Unique visitors (First time to the site)	7172	5139
Average per day	350	271
Average visit length	1 minute, 46 seconds	1 minute, 38 seconds
Page visited most	Home	Home
Second most visited page	Online Bill Pay	Online Bill Pay
Third most visited page	Human Resources	Human Resources
Fourth most visited page	Payment Options	Payment Options
Fifth most visited page	Contact	Contact
Most downloaded file	Online Bill Pay Instructions	Online Bill Pay Instructions
Second most downloaded file	2019 Water Quality Report	2019 Water Quality Report
Most active day of the week	Tuesday	Monday
Least active day of the week	Sunday	Sunday

Total visits since June 1, 2002	<u>1,381,345</u>
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Water Vending Machine Information

Vending Machine Location	Vend Measurement	November 2019 Vends	Totals Vends
Mesa Water Office	1 gal	4,979	383,606

Monthly Key Indicators Report
For the Month of November 2019
Goal #5: Attract and retain skilled employees

DEPARTMENT:	FY 2020			COMMENTS:
	BUDGET	FILLED	VACANT	
OFFICE OF THE GENERAL MANAGER:				
General Manager	1.00	1.00	0.00	
Business Administrator	1.00	1.00	0.00	
Subtotal	2.00	2.00	0.00	
ADMINISTRATIVE SERVICES:				
Administrative Services	5.00	5.00	0.00	
Subtotal	5.00	5.00	0.00	
CUSTOMER SERVICES:				
Conservation	1.00	1.00	0.00	
Customer Service	9.00	6.00	3.00	<i>Field Customer Service Representative (2) - vacant/recruitment in process</i> <i>Lead Field Customer Service Representative - vacant/under review</i>
Subtotal	10.00	7.00	3.00	
ENGINEERING:				
Engineering	4.00	4.00	0.00	
Subtotal	4.00	4.00	0.00	
EXTERNAL AFFAIRS:				
Legislative & Governmental Affairs	1.50	1.50		
Subtotal	1.50	1.50	0.00	
FINANCIAL SERVICES:				
Financial Reporting/ Purchasing	4.00	4.00	0.00	
Accounting	1.00	0.00	1.00	<i>Accounting Technician I/II/Sr. Accounting Technician - vacant/recruitment in process</i>
Subtotal	5.00	4.00	1.00	
HUMAN RESOURCES:				
Human Resources	3.00	2.00	1.00	<i>Sr. Human Resources Analyst - vacant/using temporary assistance</i>
Subtotal	3.00	2.00	1.00	
PUBLIC AFFAIRS:				
Outreach, Education & Communications	2.50	1.50	1.00	<i>Public Affairs Manager - vacant/on hold</i>
Subtotal	2.50	1.50	1.00	
WATER OPERATIONS:				
Supervision/Support	6.00	6.00	0.00	
Distribution	10.00	10.00	0.00	
Production	3.00	3.00	0.00	
Water Quality	2.00	2.00	0.00	
Subtotal	21.00	21.00	0.00	
* TOTAL BUDGETED POSITIONS:	54.00	48.00	6.00	

**Monthly Key Indicators Report
For The Month of November 2019**

Goal #6: Provide outstanding customer service

Customer Calls

Call Type	FY20 YTD	November 2019	YTD Weekly Average
General Billing Question	858	87	39
Service Requests	730	109	33
High Bill	813	121	37
Payments	921	163	42
Late Fee	2221	375	101
Account Maintenance	360	42	16
On-Line Bill Pay	3636	532	165
Water Pressure	13	3	1
No Water	155	60	7
Conservation	159	31	7
Water Waste	66	15	3
Other (District info. other utility info. etc.)	1508	257	69
Rate Increase	5	3	0
Fluoridation	0	0	0
TOTAL CUSTOMER CALLS	11445	1798	520
AVERAGE ANSWER TIME (Seconds)	38	38	38

Online Bill Pay Customers

Current Customers Enrolled	FY 2020 YTD	November 2019	YTD Weekly Average
10536	10536	1410	810

REPORTS:

19. DIRECTORS' REPORTS AND COMMENTS

**DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT
CODE SECTION 53232.3 (d)**

In accordance with CA Government Code 53232.3 (d), the following report identifies the meetings for which Mesa Water Directors received expense reimbursement.

Jim Atkinson Meetings Attended

Reimbursement Date:	Description, Date
11/04/19	MWDOC/MWD Jt. Meeting, 10/2
11/04/19	WACO Meeting, 10/4
11/04/19	MWDOC Admin & Finance Committee Meeting, 10/9
11/04/19	MWDOC Planning & Operations Committee Meeting, 10/14
11/04/19	WACO Planning Committee Meeting, 10/15
11/04/19	MWDOC Board Meeting, 10/16
11/04/19	MWDOC Public Affairs & Legislation Committee Meeting, 10/21
11/22/19	WACO Meeting, 11/1
11/22/19	Meeting w/ General Manager, 11/7
11/22/19	Groundbreaking of the Final Expansion for the GWRS, 11/8
11/22/19	MWDOC Planning & Operations Committee Meeting, 11/12
11/22/19	MWDOC Admin & Finance Committee Meeting, 11/13
11/22/19	MWDOC Public Affairs & Legislations Committee Meeting, 11/18
11/22/19	WACO Planning Committee Meeting, 11/19
11/22/19	MWDOC Board Meeting, 11/20

Fred R. Bockmiller, P.E. Meetings Attended

Reimbursement Date:	Description, Date
11/04/19	Metropolitan Water District Meeting, 9/29
11/04/19	OCWD Board Meeting, 10/2
11/04/19	Meeting w/ Staff, 10/7
11/04/19	Meeting w/ Mesa Water Director, 10/14
11/04/19	OCWD Board Meeting, 10/16
11/22/19	WACO Meeting, 11/1
11/22/19	OCWD Board Meeting, 11/6
11/22/19	Metropolitan Water District of Southern California Event, 11/8
11/22/19	Metropolitan Water District of Southern California Event, 11/10
11/22/19	Meeting w/ General Manger, 11/12
11/22/19	Mesa Water Safety Event, 11/20
11/22/19	OCWD Board Meeting, 11/20

Marice H. DePasquale Meetings Attended

Reimbursement Date:	Description, Date
11/04/19	Meeting w/ General Manager, 10/2
11/04/19	WACO Meeting, 10/4
11/04/19	OC Conservation Corps Event, 10/17
11/04/19	Meeting w/ Mesa Water Director, 10/22
11/04/19	Newport Beach Chamber of Commerce Event, 10/23



11/04/19	Women in Water Event, 10/24
11/18/19	Meeting w/ Mesa Water Director, 11/12
11/22/19	Newport Beach Chamber of Commerce Event, 11/15

Shawn Dewane **Meetings Attended**

Reimbursement Date:	Description, Date
10/17/19	Meeting w/ Mesa Water Director, 10/14
10/24/19	Meeting w/ Mesa Water Director, 10/22
11/04/19	Social Media Filming, 9/30
11/04/19	Meeting w/ Mesa Water Director, 10/14
11/04/19	Meeting w/ Mesa Water Director, 10/29
11/22/19	Meeting w/ General Manager, 11/4
11/22/19	City/Districts Liaison Meeting, 11/8

James R. Fisler **Meetings Attended**

Reimbursement Date:	Description, Date
11/04/19	ISDOC Executive Committee Meeting, 10/1
11/04/19	WACO Meeting, 10/4
11/04/19	Meeting w/ El Toro Water District, 10/7
11/04/19	Costa Mesa Chamber of Commerce Event, 10/9
11/04/19	Meeting w/ Silverado Modjeska Recreation and Parks, 10/10
11/04/19	Meeting w/ Moulton Niguel Water District, 10/16
11/04/19	OC Conservation Corps Event, 10/17
11/04/19	ISDOC Quarterly Meeting, 10/24
11/22/19	WACO Meeting, 11/1
11/22/19	ISDOC Executive Committee Meeting, 11/5
11/22/19	OCWD Board Meeting, 11/6

There are no support materials for this item.

CLOSED SESSION:

22. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:
Pursuant to California Government Code Sections 54956.9 (d)(1) and 54954.5 (c)
Case: *Mesa Water District v. KDC, INC., dba KDC SYSTEMS, INC., dba DYNALECTRIC*
Orange County Superior Court Case No. 30-2016-00832860-CU-BC-CJC

CLOSED SESSION:

23. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
Pursuant to Government Code Section 54956.8:
Property: 1310 South Coast Drive, Costa Mesa (APN: 140-041-49)
District Negotiator: General Manager
Negotiating Parties: AAA Automobile Club of Southern California
Under Negotiation: Price and/or terms concerning property rights