



*Dedicated to  
Satisfying our Community's  
Water Needs*

**MINUTES OF THE BOARD OF DIRECTORS  
MESA WATER DISTRICT  
Monday, October 30, 2023  
1965 Placentia Avenue, Costa Mesa, CA 92627  
3:30 p.m. Adjourned Regular Board Meeting**

**CALL TO ORDER**

The meeting of the Board of Directors was called to order at 3:30 p.m. by President Dewane.

**PLEDGE OF ALLEGIANCE**

Vice President DePasquale led the Pledge of Allegiance.

**Directors Present**

Shawn Dewane, President  
Marice H. DePasquale, Vice President  
Jim Atkinson, Director  
Fred R. Bockmiller, P.E., Director

**Directors Absent**

James R. Fisler, Director

**Staff Present**

Paul E. Shoenberger, P.E., General Manager  
Denise Garcia, Chief Administrative Officer/  
District Secretary  
Marwan Khalifa, CPA, MBA, Chief Financial Officer/  
District Treasurer  
Tracy Manning, Chief Operating Officer  
Andrew D. Wiesner, P.E., District Engineer  
Stacy Taylor, Water Policy Manager  
Kurt Lind, District Business Administrator

**Others Present**

None

**PUBLIC COMMENTS**

President Dewane asked for public comments.

There was no public present and President Dewane proceeded with the meeting.

**ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA**

General Manager Shoenberger reported there were no items to be added, removed, or reordered on the agenda.

**ACTION ITEMS:**

1. REGIONAL WATER ISSUES:

Chief Operating Officer Manning and District Engineer Wiesner provided a presentation that highlighted the following:

- PFAS Conditions and Status:
  - Current Regulatory Status
  - Proposed Federal Regulations
  - Historical Data
  - What Does the Data Mean?
  - Well Sites
  - Well Site Trace Results
  - Next Steps
- Mesa Water Supply:
  - Local groundwater Supply Improvement Project (Local SIP)

COO Manning and District Engineer Wiesner responded to questions from the Board and they thanked them for the presentation.

No action was taken on this item.

2. BUSINESS IMPROVEMENT PROCESS:

GM Shoenberger provided a presentation that highlighted the following:

- Mesa Water has Great Processes
- Mesa Water Believes in a Perpetual Agency Business Model
- Mesa Water Performs Four Annual Audits
- Formalizing the BIPI Process
- Mesa Water's Completed Business Management Process

GM Shoenberger responded to questions from the Board and they thanked him for the presentation.

MOTION

Motion by President Dewane, second by Vice President DePasquale, to direct staff to draft a resolution formalizing the Business Improvement Process. Motion passed 4 – 1, with Director Fisler absent.

3. MESA WATER EDUCATION CENTER EVENT:

GM Shoenberger provided a brief overview of the topic.

Discussion ensued amongst the Board.

GM Shoenberger responded to questions from the Board and they thanked him for the information.

The Board directed staff to refine the Ribbon Cutting invite list for the Board's consideration.

4. FISCAL YEAR 2023 STRATEGIC PLAN:

Item taken later in the agenda.

**REPORTS:**

5. REPORT OF THE GENERAL MANAGER
6. DIRECTORS' REPORTS AND COMMENTS

ITEM 4 – FISCAL YEAR 2023 STRATEGIC PLAN:

GM Shoenberger provided an overview of the status of the Fiscal Year 2023 Strategic Plan.

GM Shoenberger responded to questions from the Board and they thanked him for the information.

No action was taken on this item.

**RECESS**

President Dewane declared a recess at 5:51 p.m.

The Board meeting reconvened at 5:54 p.m.

President Dewane announced the Board was going into Closed Session at 5:54 p.m.

**CLOSED SESSION:**

7. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
TITLE: GENERAL MANAGER

The Board returned to Open Session at 6:23 p.m.

GM Shoenberger announced the Board conducted one Closed Session with the General Manager pursuant to California Government Code Section 54957.6. Action will be taken under Item 8.

**ACTION ITEMS (CONT.):**

8. ANNUAL PERFORMANCE EVALUATION FOR THE GENERAL MANAGER:

MOTION

Motion by Director Bockmiller, second by Vice President DePasquale, to approve a 5.4873% increase to the General Manager's base salary, effective September 22, 2023, and a one-time performance incentive of 5.552%, payable for the pay period ending December 28, 2023. Motion passed 4 – 1, with Director Fisler absent.

*Mesa Water Adjourned Regular Board Meeting of October 30, 2023*

President Dewane adjourned the meeting at 6:25 p.m. to a Regular Board Meeting scheduled for Wednesday, November 8, 2023 at 4:30 p.m.

Approved:

DocuSigned by:

*Shawn Dewane*

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Shawn Dewane, President

DocuSigned by:

*Denise Garcia*

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Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer