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Satisfying our Community's
Water Needs

**MINUTES OF THE BOARD OF DIRECTORS
MESA WATER DISTRICT
Wednesday, December 14, 2022
1965 Placentia Avenue, Costa Mesa, CA 92627
4:30 p.m. Regular Board Meeting**

CALL TO ORDER

The meeting of the Board of Directors was called to order at 4:30 p.m. by President DePasquale.

PLEDGE OF ALLEGIANCE

Vice President Dewane led the Pledge of Allegiance.

Directors Present

Marice H. DePasquale, President
Shawn Dewane, Vice President
Jim Atkinson, Director *(joined the teleconference at 5:10 p.m.)*
Fred R. Bockmiller, P.E., Director
James R. Fidler, Director

Directors Absent

None

Staff Present

Paul E. Shoenberger, P.E., General Manager
Denise Garcia, Chief Administrative Officer/
District Secretary
Wendy Duncan, Records Management Specialist/
Assistant District Secretary
Marwan Khalifa, CPA, MBA, Chief Financial Officer/
District Treasurer
Tracy Manning, Chief Operating Officer
Stacie Sheek, Customer Services Manager
Andrew D. Wiesner, P.E., District Engineer
Stacy Taylor, Water Policy Manager
Kurt Lind, Business Administrator
Celeste Carrillo, Senior Public Affairs Specialist
Kaitlyn Norris, Public Affairs Specialist
Rob Anslow, Partner, Atkinson, Andelson, Loya, Ruud & Romo

Others Present

None

PUBLIC COMMENTS:

President DePasquale asked for public comments on items not on the agenda.

There was no public present and President DePasquale proceeded with the meeting.

ITEMS TO BE ADDED, REMOVED, OR REORDERED ON THE AGENDA

General Manager Shoenberger requested to remove Item 24 on the agenda. There were no objections.

ACTION ITEMS:

1. ELECTION OF OFFICERS:

President DePasquale introduced District Secretary Garcia who proceeded to explain the election process, noting that the Election of Officers is conducted in accordance with Resolution No. 1479.

Office of the President

District Secretary Garcia noted that nominations were opened for the position of President. Director Dewane was nominated. Ms. Garcia asked for additional nominations from the floor. There were none.

MOTION

Motion by Director Fisler, second by President DePasquale, to elect Director Dewane as President. Motion passed 4 – 1, by the following roll call vote:

AYES:	DIRECTORS	Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	Atkinson

Office of the Vice President

District Secretary Garcia noted that nominations were opened for the position of Vice President. Director DePasquale was nominated. Ms. Garcia asked for additional nominations from the floor. There were none.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to nominate Director DePasquale as Vice President. Motion passed 4 – 1, by the following roll call vote:

AYES:	DIRECTORS	Bockmiller, Fisler, Dewane, DePasquale
NOES:	DIRECTORS	None
ABSTAIN:	DIRECTORS	None
ABSENT:	DIRECTORS	Atkinson

District Secretary Garcia reviewed the length of term noting that officers are elected on even-numbered years for a two-year term and begin serving their term as soon as the officers are elected. Newly elected President Dewane deferred to Immediate Past President DePasquale to preside over the remainder of the meeting.

Photographs were taken.

2. DISTRICT OFFICERS:

MOTION

Motion by Director Bockmiller, second by Vice President Dewane, to

- a. Confirm Denise Garcia as District Secretary;
- b. Confirm Wendy Duncan as Assistant District Secretary;
- c. Confirm Marwan Khalifa as District Treasurer;
- d. Appoint Tracy Manning as Assistant District Treasurer;
- e. Confirm the delegation of the same authority to the Assistant District Secretary and Assistant Treasurer, as the District Secretary and District Treasurer, respectively, as previously authorized and approved by the Board of Directors and as authorized by the California Water Code; and
- f. Authorize the continuance of the monthly stipends for the offices of District Secretary and District Treasurer in the amount of \$440 and prorated stipends of \$220 per meeting for the Assistant District Secretary and Assistant District Treasurer, effective January 1, 2023.

Motion passed 4 – 1, with Director Atkinson absent.

3. DIRECTORS' COMPENSATION AND EXPENSE REIMBURSEMENT:

Discussion ensued amongst the Board.

MOTION

Motion by Vice President Dewane, second by Director Fisler, to direct staff to schedule a public hearing for the January 11, 2023 Board meeting regarding Directors' Compensation and Expense Reimbursement. Motion passed 4 – 1, with Director Atkinson absent.

CONSENT CALENDAR ITEMS:

4. Approve minutes of adjourned regular Board meeting of October 27, 2022.
5. Approve minutes of regular Board meeting of November 9, 2022.
6. Approve minutes of adjourned regular Board meeting of November 15, 2022.
7. Approve attendance considerations (additions, changes, deletions).
8. Board Schedule:
 - Conferences, Seminars, and Meetings
 - Board Calendar
 - Upcoming Community Outreach Events
9. Receive and file the Developer Project Status Report.
10. Receive and file the Mesa Water and Other Agency Projects Status Report.
11. Receive and file the Water Quality Call Report.
12. Receive and file the Accounts Paid Listing.
13. Receive and file the Monthly Financial Reports.
14. Receive and file the Outreach Update.

MOTION

Motion by Director Fisler, second by Vice President Dewane, to approve Items 4 – 14 of the Consent Calendar. Motion passed 4 – 1, with Director Atkinson absent.

PRESENTATION AND DISCUSSION ITEMS:

15. CAPITAL IMPROVEMENT PROGRAM RENEWAL QUARTERLY UPDATE:

District Engineer Wiesner provided a presentation that highlighted the following:

- Overview
- Wells Program
- Reservoirs Program
- Distribution Program
- Routine Planned Capital
- District Facilities Program
- Financial Summary
- CIPR Program Planned vs. Actual

Mr. Wiesner responded to questions from the Board and they thanked him for the presentation.

REPORTS:

16. REPORT OF THE GENERAL MANAGER:

- November Key Indicators Report
- Other (no enclosure)

District Secretary Garcia stated that one Mesa Water Director was now attending the meeting via teleconference.

There were no public members present at the teleconference site.

President DePasquale proceeded with the meeting.

17. DIRECTORS' REPORTS AND COMMENTS

INFORMATION ITEMS:

18. TRAVEL & BUSINESS EXPENSE REIMBURSEMENT POLICY

19. FEDERAL ADVOCACY UPDATE

20. STATE ADVOCACY UPDATE

21. ORANGE COUNTY UPDATE

22. DIRECTORS' REPORTS (AB 1234) PER CA GOVERNMENT CODE SECTION 53232.3 (D)

23. OTHER (NO ENCLOSURE)

CLOSED SESSION:

24. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO CALIFORNIA GOVERNMENT CODE 54957.6:
District Negotiator: General Manager
Employee Organization: Represented and Non-Represented Employees

This item was removed from the agenda.

President DePasquale adjourned the meeting at 5:30 p.m. to a Regular Board Meeting scheduled for Wednesday, January 11, 2023 at 4:30 p.m.

Approved:

DocuSigned by:

Shawn Dewane

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Shawn Dewane, President

DocuSigned by:

Denise Garcia

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Denise Garcia, District Secretary

Recording Secretary: Sharon D. Brimer